

JOINT HEALTH & SAFETY COMMITTEE MEETING MINUTES

BOMBARDIER

Chair: Lika Leshchenko
Minutes: Lika Leshchenko
Date: 18-Apr-13
Time: 10:30 AM
Location: 335 Judson Boardroom

Purpose: JHSC Meeting, Bombardier Transportation GO Transit Operations

Reference: Occupational Health and Safety Act, Union Agreement, JHSC Terms of Reference

Attendees: PRESENT John Micheluk
 Peter Murphy
 Karen Nicholson
 Jeff Benoy

GUESTS _____
 Mike Thomas
 Francis Koutsaris
 Nadia Santiago
 Lika Leshchenko

ABSENT
 Tracy Harris
 Ian Roberts
 Sheryl Mackay

GROUND RULES

- Read the minutes
- Accomplish your task
- Prepare your issue for the next meeting

#	Point	Outcomes/Actions/Decision/Comments	Responsible	Status
	Inspection	Kitchener	P Murphy	
1	Open Meeting	10:30am	JHSC	
2	Acceptance of Previous	accepted minutes from previous meeting	JHSC	
3	Body Count	9		
4	911 call	yes	P Murphy	
5	CPR	yes	J Micheluk	

6 Territory



7 Outstanding Items

<p>Noise Level</p>	<p>Sept 7/12 -Noise dosimetry testing is to be arrange by Lika L. Bombardier will rent equipment and conduct testing for all the jobs to determine the average noise exposure for the employees working those specific jobs. March 7/13- Test results are now available for 3 engine units. Data reviewed and inconclusive- most tests proved that employees were under 100% for their daily noise exposure of 85dB, but two tests shown exposure limits above 100%. More testing will be arranged to investigate.</p> <p>April 18/13- Test results for the assignments that had a daily dose over 100% were examined in detail. It is still inconclusive whether the daily dose was exceeded because of the high noise levels or as a result of testing error. It was determined by the committee that testing for 1 job should be conducted over a 1 week period to see if variation exists depending on the locomotive/cab car chosen for the job.</p>	<p>L. Leshchenko</p>	<p>next meeting</p>
<p>Defibrillator</p>	<p>March 7/13- Defibrillator is on site making arrangement to mount it on the wall at Crew Center. Willowbrook maintenance will follow up. April 18/13- AED is placed on the wall and ready for use.</p>	<p>L Leshchenko</p>	<p>Closed</p>

	Air Quality Crew Center	Nov 29/12 - issue reopened S.Davis will arrange for IAQ testing and mold testing in the building. Jan 31,13 Testing approved. Date to follow. March 7/13 - Testing had been conducted by GO Transit. Waiting on test results. April 18/13 - Test results indicated lower than suggested humidity levels and increased levels of CO2 in GM's office. Ventilation needs to be improved in the GM's office and overall temperature needs to be increased into the suggested category. S Davis is to follow up with GO Maintenance.	S Davis	Next meeting
5	Accident/Incident Reports	<i>Accident/Incident Reports. Month of March 4 near misses, 1 first aid</i>	JHSC	Ongoing
6	JHSC Inspection	<i>Discussed which committee members are to inspect which outposts. List updated. P Murphy is to inspect Kitchener outpost location this month.</i>	JHSC	Ongoing
	Hamilton yard stairs	March 7/13 Metal staircase is painted grey and hard to identify because it is low and can cause a head injury, as there is no warning. As per S.Davis e-mail the frame has been painted yellow warn people of the hazard. (picture sent). April 18/13- stairs painted yellow for better identification.	S Davis	Closed
	Control panel switches in 5A coach	March 7/13 Some control panel switches in 5A coach are difficult to use, as they are very stiff. They are reported as EDR.Is there regular maintenance on the switches. April 18/13- It was determined by GO Transit that the issue is the key itself and the only thing that can be done is to lubricate the switches. If a CSA notices a stiff switch, they are to put the issue on the EDR.	S Davis	Closed
	Accessible Ramp	March 7/13 Can we ensure there is a lightweight ramp on each 5 A coach as it is noted some coached are equipped with 2 steel ramps that are heavier than the aluminum. April 18/13- It is impossible to switch out the heavy ramps. However, Shawn davis will follow up with maintenance so that at least 1 light ramp is present on each 5A.	S Davis	Ongoing
8	Procedure/Protocol/Forms Review			
		none at the time		
9	Risk Assessments			
		Risk assessment to be arranged for GSR position. April 18/13- RA to be conducted for taxi rides (getting in and out of the cab).	D.Mitchell	Ongoing
10	New business			
	Gloves and bandages for the CSAs	<i>April 18/13 - The CSAs are are inquiring about the availability of gloves and bandaids in a pouch. A quote is to be obtained for the pouches. If the item proves to be costly, the gloves and bandaids are to provided with no pouch.</i>	Lika L	Next meeting

	Flashlights	April 18/13 - Crews are identifying that they do not have batteries for the flashlight and some of the crew members have not received a flashlight at all. This presents an issue where illumination is limited and the crews need to see where they are stepping.	Lika L	Next meeting
	Air Vents	April 18/13- Air vents in the crew center (bedrooms) and the trailers (AC unit vent filters) all need to be cleaned/changed. Shawn Davis to follow up with GO Maintenance.	S Davis	Next meeting
11	General Discussions			
	Terms of reference	Terms of reference updated for 2013.	L Leshchenko	Closed
	JHSC members	The committee is in the process of getting another member. The Union is to make a decision and appoint a new worker member of the JHSC. April 18/13- P Murphy, J Benoy and K Nicholson were appointed as new JHSC members.	Union	Closed
12	Monitoring			
	Taxi Exception Forms	Now available and can be utilized by crews to report any exceptions dealing with taxi service.	B.Ferniuk	Monitor
	Dead Trees	Dead Trees seen between Mile 14 and 16, NS. Shawn Davis is to follow up with GO Transit. Sep 26/12- Some trees on that specific stretch of track were already cut down. Nov 29/12 - S.Davis will provide report when work is complete. Jan 31, 13 Work is complete. Waiting on removal of stumps and brush. March 7/13 - As per email from S.Davis PNR will arrange removal of debris next week. April 18/13- some of the smaller branches were removed and chipped. PNR's contractor is waiting for the boom truck to come in to take care of the larger pieces. Shawn Davis to follow up as some of the remaining pieces are still a concern, since they can be placed on the track.	S Davis	Next meeting
	Noise level in trailers	Nov 29/12.Noise level assessment complete. Noise level above standard. Don Mitchell will follow up in the senior management meeting with GO Transit. March 7/13 - Monitor for further issue. Employees to advise supervisor of excess noise. It has been decided that employees are to get a hotel at discretion of a senior manager if noise levels prove to be too high. April 18/13 - construction in the parking lot is going to commence in summer. Noise issue will resume at that time. For now the item is closed.	GO Transit and D.Mitchell	Closed

	Jump seats in engines	<p>May 31/12 Still wait for response from GO on what can be done.</p> <p>Sept 7/12- Folder removal is currently in the process of approval by GO Transit.</p> <p>Nov 30/12- The removal of plastic folders off the wall has been approved by GO Transit. Shawn Davis will send in writing and provide target date for the project to commence. Jan 31,13 placement approved. Folders will be moved when consists are in for PM. March 7/13 -S.Davis to follow up on progress. B.Frenuik will investigate a alternative seat for comfort. April 18/13- GO Transit requires a letter regarding the issue, along with the make and the model of the alternative jump seats available. Lika L and Brent F to work on this.</p>	Lika L B Fernuik	Next meeting
	Lateral Sway	<p>Nov 1/12-Process in place to monitor locomotives through EDR.</p> <p>Nov 30/12- Waiting for the written process to follow up. Dec 27,12-Process in place. Crews will report lateral swap to the GTCC with specific information. Notice has been issued to the crews on the process. April 18/13 - No reported lateral to date</p>	S.Davis	Monitor
13	Note from your Joint Health and safety Committee			
	Safety is as simple as ABC...Always Be Careful			
14	Close Meeting			
15	Next scheduled Inspection			
16	Next Meeting			

We should all remind ourselves that no employee should start work under unsafe conditions, no supervisor should tolerate unsafe behavior, and all employees should speak up if they have doubts regarding safe working conditions. Under no circumstances will any deviation from essential safety rules be tolerated.

John Michaluk, Certified Worker Co-Chair

Tracy Harris, Certified Management Co-Chair