

JOINT HEALTH & SAFETY COMMITTEE MEETING MINUTES

BOMBARDIER

Chair: T.Harris **Purpose:** JHSC Meeting, Bombardier Transportation GO Transit Operations

Minutes: T.Harris **Reference:** Occupational Health and Safety Act, Union Agreement, JHSC Terms of Reference

Date: Jan 31,13

Time: 1030-1130

Location: 335 Judson(Go training room)

Attendees: **PRESENT** Tracy Harris
 John Michaluk
 Sheryl McKay

GUESTS _____ **ABSENT** Paul Gudnason
 Shawn Davis Don L.Leshchenko
 Mitchell

GROUND RULES

- Read the minutes
- Accomplish your task
- Prepare your issue for the next meeting

#	Point	Outcomes/Actions/Decision/Comments	Responsible	Status
	Inspection	Willowbrook/Hamilton	JHSC	Complete
1	Open Meeting	Meeting called to order at 1030	Tracy Harris	
2	Acceptance of Previous	Minutes of the meeting were accepted from Dec 27,2012	JHSC	
3	Body Count	5		
4	911 call	John Michaluk		
5	CPR	T.Harris		

6 Territory



7 Outstanding Items

Noise level in trailers

Sept 7/12- Noise Levels Report was provided by GO Transit. The noise levels were found to be within the limits outlined by legislation. However, since the WHO guidelines re noise levels in rest facilities were exceeded by 20dB, all crew members that work outpost jobs and currently hold a room in the trailer at the back of the Crew Center, can now ask for a hotel. Concern was raised regarding the noise levels in the parking lot trailers as well. GO Transit to follow up on the noise levels in the parking lot trailers.

Nov 29/12.Noise level assessment complete.Noise level above standard.Don Mitchell will follow up in the senior management meeting with GO Transit. Jan 31,13 The construction is projected is complete in trailer area.No other issues reported

GO Transit and D.Mitchell

Closed

	Jump seats in engines	<p>March 28/12- Shawn Davis reported that no follow up was conducted to identify whether the cover seats were removed but the process was started by the shop. Employees reporting still seeing the plastic document holders. Shawn Davis is to follow up in writing.</p> <p>May 31/12 Still wait for response from GO on what can be done.</p> <p>Sept 7/12- Folder removal is currently in the process of approval by GO Transit.</p> <p>Nov 30/12- The removal of plastic folders off the wall has been approved by GO Transit. Shawn Davis will send in writing and provide target date for the project to commence. Jan 31,13 placement approved.Folders will be moved when consists are in for PM.</p>	S.Davis	Monitor progress
	Noise Level	<p>Oct 28/11 S Davis will follow up. Test noise level on cab car radio at lowest level.</p> <p>Sept 7/12 -Noise dosimetry testing is to be arrange for October 2012 by Lika L. Bombardier will rent equipment and conduct testing for all the jobs to determine the average noise exposure for the employees working those specific jobs. The exact dates for the testing as well as the going-forward plan</p> <p>Nov 29/12- The project has been approved for a go-ahead. The committee is to select 3-5 jobs to be tested for the daily noise exposure average and find volunteers to carry the equipment. Jan 31,13- testing complete waiting on results</p>	L. Leshchenko and P. Gudnason	next meeting
5	Accident/Incident Reports	Accident/Incident Reports.Lika not in attendance-review next meeting	JHSC	Next meeting
6	JHSC Inspection	Reviewed Workplace Inspection Reports. Issues to be followed up on and discussed at the next JHSC meeting. Lincolnville and Hamilton are missing Fire Escape floor plans.Shawn Davis to follow up on items. Nov 1/12- Shawn Davis will follow up with fire escape floor plans.Henry St requires first Aid kit to be re-stocked (seal broken) Nov 29/12 Go Transit is responsible for re-stocking first Aid kits.Process to be put in place to identify if the seal is broken. Crews are now responsible to notify their supervisor if they opened a kit. Dec 27,12-JHSC need to provide S.Davis where it states a fire floor plan is required.	JHSC	Ongoing
	Dead Trees	<p>Dead Trees seen between Mile 14 and 16, NS. Shawn Davis is to follow up with GO Transit.</p> <p>Sept7/12- S. Davis will raise the question regarding the tree removal when GO transit takes over the track in soon future. Sep 26/12- According to the crews, some trees on that specific stretch of track were already cut down.</p> <p>Nov 29/12 - S.Davis will provide report when work is complete.Jan 31,13 Work is complete.Waiting on removal of stumps and brush.</p>	S Davis	Monitor
	Defibrillator	<p>Defibrillator was requested by staff at the Crew Center. Sept 7/12- Bombardier will purchase an AED from Mikey network and pay for costs associated with its maintenance. Nov 29/12- Defibrillator is being ordered and is to be put on the wall in CC.</p>	L Leshchenko	Next meeting

	IAQ Crew Center	Sept 7/12- Employees are reporting ongoing problems with Indoor Air Quality in the Crew Center. S Davis is to follow up with Maintenance Department about the regular filter changes/HVAC maintenance. Nov 1/12 -Filters are changed every 4 months as per maintenance schedule Nov 29/12 - issue reopened S.Davis will arrange for IAQ testing and mold testing in the building. Jan 31,13 Testing approved.Date to follow.	S Davis	Next meeting
7	Audits/ Inspections	Inspections assigned as per inspection schedule. Committee decided to inspect crew center and premises on a monthly basis as well as to conduct an outpost inspection every month.	JHSC	
8	Procedure/Protocol/Forms Review			
9	Risk Assessments			
		Risk assesement to be arranged for GSR position	L. Leshchenko	
10	New business			
	JHSC members	The committee is in the process of getting another member. The Union is to make a decision and appoint a new worker member of the JHSC.	Union	Next meeting
11	General Discussions			
	Terms of reference	To update the terms for the next meeting.	L Leshchenko	Next meeting
12	Monitoring			
	Lateral Sway	Nov 1/12-Process in place to monitor locomotives through EDR. Nov 30/12- Waiting for the written process to follow up. Dec 27,12-Process in place.Crews will report lateral swap to the GTCC with specific information.Notice has been issued to the crews on the process. Jan 31,13 No reported lateral to date	S.Davis	Monitor

13	Note from your Joint Health and safety Committee		
		Work Safety in 2013	
14	Close Meeting	Meeting closed at 1130	
15	Next scheduled Inspection	Schedule to be set for 2013	
16	Next Meeting	Thursday Feb 28,13	

We should all remind ourselves that no employee should start work under unsafe conditions, no supervisor should tolerate unsafe behavior, and all employees should speak up if they have doubts regarding safe working conditions. Under no circumstances will any deviation from essential safety rules be tolerated.

John Michaluk, Certified Worker Co-Chair

Tracy Harris, Certified Management Co-Chair

