

JOINT HEALTH & SAFETY COMMITTEE MEETING MINUTES

BOMBARDIER

Chair: T.Harris
Minutes: T.Harris
Date: March 7 ,13
Time: 1030-1130
Location: 335 Judson(2nd floor Boardroom)

Purpose: JHSC Meeting, Bombardier Transportation GO Transit Operations
Reference: Occupational Health and Safety Act, Union Agreement, JHSC Terms of Reference

Attendees: **PRESENT** Tracy Harris
 John Michaluk
 Paul Gudnason
GUESTS _____
 Shawn Davis Don
 Mitchell
 L.Leshchenko
 K.Nicholson G.D'Gama Rose

Dan Santos
 B. Fernuik
 K.Georgieff
 P.Murphy
 J.Benoy

ABSENT
 Sheryl McKay

- GROUND RULES**
- Read the minutes
 - Accomplish your task
 - Prepare your issue for the next meeting

#	Point	Outcomes/Actions/Decision/Comments	Responsible	Status
	Inspection	Willowbrook/Kitchener	JHSC	Completed
1	Open Meeting	Meeting called to order at 1030	Tracy Harris	
2	Acceptance of Previous	Jan 31,13	JHSC	
3	Body Count	13		
4	911 call	J.Benoy		
5	CPR	T.Harris		

6 Territory



7 Outstanding Items

<p>Noise Level</p>	<p>Sept 7/12 -Noise dosimetry testing is to be arrange for October 2012 by Lika L. Bombardier will rent equipment and conduct testing for all the jobs to determine the average noise exposure for the employees working those specific jobs. Nov 29/12- The project has been approved for a go-ahead. The committee is to select 3-5 jobs to be tested for the daily noise exposure average and find volunteers to carry the equipment. March 7/13- Test results are now available for 3 engine units. Data reviewed and inconclusive-most tests proved that employees were under 100% for their daily noise exposure of 85dB, but two tests shown exposure limits above 100%. More testing will be arranged to investigate.</p>	<p>L. Leshchenko and P. Gudnason</p>	<p>next meeting</p>
<p>Defibrillator</p>	<p>March 7/13- Defibrillator is on site making arrangement to mount it on the wall at Crew Center. Willowbrook maintenance will follow up.</p>	<p>L Leshchenko</p>	<p>Next meeting</p>
<p>Air Quality Crew Center</p>	<p>Nov 29/12 - issue reopened S.Davis will arrange for IAQ testing and mold testing in the building. Jan 31,13 Testing approved. Date to follow. March 7/13 - Testing had been conducted by GO Transit. Waiting on test results.</p>	<p>S Davis</p>	<p>Next meeting</p>

5	Accident/Incident Reports	Accident/Incident Reports. Month of February 5 near misses, 1 first aid and 1 restricted duty (1d)	JHSC	Ongoing
6	JHSC Inspection	<i>Discussed the issues. Issues were noted by GO Transit. Follow up required.</i>	JHSC	Ongoing
8	Procedure/Protocol/Forms Review			
9	Risk Assessments			
		Risk assessment to be arranged for GSR position	D.Mitchell	
10	New business			
	Hamilton yard stairs	March 7/13 Metal staircase is painted grey and hard to identify because it is low and can cause a head injury, as there is no warning. As per S.Davis e-mail the frame has been painted yellow warn people of the hazard. (picture sent)	S Davis	Completed
	Control panel switches in 5A coach	March 7/13 Some control panel switches in 5A coach are difficult to use, as they are very stiff. They are reported as EDR.Is there regular maintenance on the switches.	S Davis	
	Accessible Ramp	March 7/13 Can we ensure there is a lightweight ramp on each 5 A coach as it is noted some coached are equipped with 2 steel ramps that are heavier than the aluminum	S Davis	
11	General Discussions			
	Terms of reference	Terms of reference updated for 2013.	L Leshchenko	Closed
	JHSC members	The committee is in the process of getting another member. The Union is to make a decision and appoint a new worker member of the JHSC.	Union	Next meeting
12	Monitoring			
	Taxi Exception Forms	Now available and can be utilized by crews to report any exceptions dealing with taxi service.	B.Ferniuk	Monitor
	Dead Trees	Dead Trees seen between Mile 14 and 16, NS. Shawn Davis is to follow up with GO Transit.. Sep 26/12- Some trees on that specific stretch of track were already cut down. Nov 29/12 - S.Davis will provide report when work is complete. Jan 31,13 Work is complete. Waiting on removal of stumps and brush. March 7/13 - As per email from S.Davis PNR will arrange removal of debris next week.	S Davis	Monitor

	Noise level in trailers	Sept 7/12- Noise Levels Report was provided by GO Transit. The noise levels were found to be within the limits outlined by legislation. However, since the WHO guidelines re noise levels in rest facilities were exceeded by 20dB, all crew members that work outpost jobs and currently hold a room in the trailer at the back of the Crew Center, can now ask for a hotel. Concern was raised regarding the noise levels in the parking lot trailers as well. GO Transit to follow up on the noise levels in the parking lot trailers. Nov 29/12.Noise level assessment complete. Noise level above standard. Don Mitchell will follow up in the senior management meeting with GO Transit. March 7/13 - Monitor for further issue. Employees to advise supervisor of excess noise. It has been decided that employees are to get a hotel at discretion of a senior manager if noise levels prove to be too high.	GO Transit and D.Mitchell	Monitor
	Jump seats in engines	May 31/12 Still wait for response from GO on what can be done. Sept 7/12- Folder removal is currently in the process of approval by GO Transit. Nov 30/12- The removal of plastic folders off the wall has been approved by GO Transit. Shawn Davis will send in writing and provide target date for the project to commence. Jan 31,13 placement approved. Folders will be moved when consists are in for PM. March 7/13 -S.Davis to follow up on progress. B.Frenuik will investigate a alternative seat for comfort	S.Davis	Monitor
	Lateral Sway	Nov 1/12-Process in place to monitor locomotives through EDR. Nov 30/12- Waiting for the written process to follow up. Dec 27,12-Process in place. Crews will report lateral swap to the GTCC with specific information. Notice has been issued to the crews on the process. Mar 7/13 - No reported lateral to date	S.Davis	Monitor
13	Note from your Joint Health and safety Committee			
	Safety is as simple as ABC...Always Be Careful			
14	Close Meeting	Meeting closed at 1230		
15	Next scheduled Inspection	Thursday March 28,13		
16	Next Meeting	Thursday March 28,13		

We should all remind ourselves that no employee should start work under unsafe conditions, no supervisor should tolerate unsafe behavior, and all employees should speak up if they have doubts regarding safe working conditions. Under no circumstances will any deviation from essential safety rules be tolerated.

