

# JOINT HEALTH & SAFETY COMMITTEE MEETING MINUTES

**BOMBARDIER**

**Chair:** John Michaluk  
**Minutes:** Lika Leshchenko  
**Date:** 23-May-13  
**Time:** 10:30 AM  
**Location:** 123 Judson Boardroom

**Purpose:** JHSC Meeting, Bombardier Transportation GO Transit Operations

**Reference:** Occupational Health and Safety Act, Union Agreement, JHSC Terms of Reference

**Attendees:** **PRESENT** John Micheluk  
 Karen Nicholson  
 Jeff Benoy  
 Sheryl Mackay  
 Ian Roberts  
 Paul Gudnason  
  
**ABSENT** \_\_\_\_\_  
 Tracy Harris  
 Peter Murphy

**GUEST**  
 Guri Dgama Rose  
 Kevin Claerbout  
 Larry Sbrega  
 Brent Fernuik  
 Lika Leshchenko

**GROUND RULES**

- Read the minutes
- Accomplish your task
- Prepare your issue for the next meeting

#	Point	Outcomes/Actions/Decision/Comments	Responsible	Status
	<b>Inspection</b>	Hamilton	P Murphy	
1	<b>Open Meeting</b>	10:30am	JHSC	
2	<b>Acceptance of Previous</b>	accepted minutes from previous meeting	JHSC	
3	<b>Body Count</b>	11		
4	<b>911 call</b>	yes	P Gudnason	
5	<b>CPR</b>	yes	B Fernuik	

6 Territory



7 Outstanding Items

Noise Level

March 7/13- Test results are now available for 3 engine units. Data reviewed and inconclusive- most tests proved that employees were under 100% for their daily noise exposure of 85dB, but two tests shown exposure limits above 100%. More testing will be arranged to investigate. April 18/13- Test results for the assignments that had a daily dose over 100% were examined in detail. It is still inconclusive whether the daily dose was exceeded because of the high noise levels or as a result of testing error. It was determined by the committee that testing for 1 job should be conducted over a 1 week period to see if variation exists depending on the locomotive/cab car chosen for the job. May 23/13- Quote was obtained and a PO will be created. Job 55 (Barrie) will be tested for 5 consecutive days and a long haul of committees choice is to be tested on the weekend. John M is to follow up with weekend long haul crews to figure out who will be wearing a dosimeter.

L. Leshchenko

next meeting

Air Quality Crew Center	Nov 29/12 - issue reopened S.Davis will arrange for IAQ testing and mold testing in the building. Jan 31,13 Testing approved. Date to follow. March 7/13 - Testing had been conducted by GO Transit. Waiting on test results. April 18/13 - Test results indicated lower than suggested humidity levels and increased levels of CO2 in GM's office. Ventilation needs to be improved in the GM's office and overall temperature needs to be increased into the suggested category. S Davis is to follow up with GO Maintenance. May 23/13- waiting on results from GO.	S Davis	Next meeting
Gloves and bandages for the CSAs	April 18/13 - The CSAs are inquiring about the availability of gloves and band aids in a pouch. A quote is to be obtained for the pouches. If the item proves to be costly, the gloves and band aids are to provided with no pouch. May 23/13- gloves and band aids to be purchased for the crews. Lika L to look into the issue of crew packs.	Lika L	Next meeting
Flashlights	April 18/13 - Crews are identifying that they do not have batteries for the flashlight and some of the crew members have not received a flashlight at all. This presents an issue where illumination is limited and the crews need to see where they are stepping. May 23/13- Brent to look into the budget to see if funds are available.	Brent F	Next meeting
Air Vents	<i>April 18/13- Air vents in the crew center (bedrooms) and the trailers (AC unit vent filters) all need to be cleaned/changed. Shawn Davis to follow up with GO Maintenance.</i>	S Davis	Next meeting
Accessible Ramp	March 7/13 Can we ensure there is a lightweight ramp on each 5 A coach as it is noted some coached are equipped with 2 steel ramps that are heavier than the aluminum. April 18/13- It is impossible to switch out the heavy ramps. However, Shawn Davis will follow up with maintenance so that at least 1 light ramp is present on each 5A. May 23/13- Shawn Davis to update on results. Karen N reported seeing less heavy paired-up ramps.	S Davis	Ongoing
<b>8 Procedure/Protocol/Forms Review</b>			
CIS	<i>May 23/13 - Critical Incident Stress Policy to be revised.</i>	Brent F	Next meeting
<b>9 Risk Assessments</b>			
	Risk assessment to be arranged for GSR position. April 18/13- RA to be conducted for taxi rides (getting in and out of the cab). May 23/13- taxi RA has been conducted. Signed by JHSC. GSR RA is outstanding.	D.Mitchell	Ongoing
<b>10 New business</b>			
HEP on F59s	<i>May 23/13 - Workers expressed concerns going in between cars and the procedure regarding the HEP shut off. Notice is to be drafted and issued regarding proper procedure.</i>	Ian R and Kevin C	Next meeting
Documentation layout in bullpen	<i>May 23/13 - JHSC to discuss with co-workers how they would like the layout of bullpen to be and present results of the discussion with possible suggestions.</i>	JHSC	Next meeting

	Crews walking from Mimico	May 23/13- crews identified that they now have to walk from Mimico station. Risk Assessment will be reviewed.	Lika L	Next meeting
	Sunscreen	May 23/13- order sunscreen for crews.	Lika L	Next meeting
<b>11 General Discussions</b>				
		N/A		
<b>12 Monitoring</b>				
	Accident/Incident Reports	Accident/Incident Reports. Month of May 2 near misses, 1 first aid. Rob D to organize meeting with Maintenance re breaker issues.	JHSC/Rob D	Ongoing
	JHSC Inspection	Discussed which committee members are to inspect which outposts. List updated. P Murphy is to inspect Kitchener outpost location this month.	JHSC	Ongoing
	Taxi Exception Forms	Now available and can be utilized by crews to report any exceptions dealing with taxi service.	B.Feruiuk	Monitor
	Dead Trees	Dead Trees seen between Mile 14 and 16, NS. Shawn Davis is to follow up with GO Transit. Sep 26/12- Some trees on that specific stretch of track were already cut down. Nov 29/12 - S.Davis will provide report when work is complete. Jan 31,13 Work is complete. Waiting on removal of stumps and brush. March 7/13 - As per email from S.Davis PNR will arrange removal of debris next week. April 18/13- some of the smaller branches were removed and chipped. PNR's contractor is waiting for the boom truck to come in to take care of the larger pieces. Shawn Davis to follow up as some of the remaining pieces are still a concern, since they can be placed on the track.	S Davis	Next meeting
	Jump seats in engines	May 31/12 Still wait for response from GO on what can be done. Sept 7/12- Folder removal is currently in the process of approval by GO Transit. Nov 30/12- The removal of plastic folders off the wall has been approved by GO Transit. Shawn Davis will send in writing and provide target date for the project to commence. Jan 31,13 placement approved. Folders will be moved when consists are in for PM. March 7/13 -S.Davis to follow up on progress. B.Freuiuk will investigate a alternative seat for comfort. April 18/13- GO Transit requires a letter regarding the issue, along with the make and the model of the alternative jump seats available. Lika L and Brent F to work on this. May 23/13- The proposal was written and Brent F is in communication with the railway company that has more ergonomic seats than Bombardier.	Lika L B Feruiuk	Next meeting

	Lateral Sway	Nov 1/12-Process in place to monitor locomotives through EDR. Nov 30/12- Waiting for the written process to follow up. Dec 27,12-Process in place. Crews will report lateral swap to the GTCC with specific information. Notice has been issued to the crews on the process. May 23/13 - No reported lateral to date.	S.Davis	Monitor
13	<b>Note from your Joint Health and safety Committee</b>			
	Safety is as simple as ABC...Always Be Careful			
14	<b>Close Meeting</b>	12:30pm		
15	Next scheduled Inspection			
16	Next Meeting			

**We should all remind ourselves that no employee should start work under unsafe conditions, no supervisor should tolerate unsafe behavior, and all employees should speak up if they have doubts regarding safe working conditions. Under no circumstances will any deviation from essential safety rules be tolerated.**

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John Michaluk, Certified Worker Co-Chair

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Tracy Harris, Certified Management Co-Chair