

**JOINT HEALTH & SAFETY COMMITTEE MEETING MINUTES**

**BOMBARDIER**

**Chair:** Ian Roberts

**Purpose:** JHSC Meeting, Bombardier Transportation GO Transit Operations

**Minutes:** Lika Leshchenko

**Date:** 28-Aug-14

**Reference:** Occupational Health and Safety Act, Union Agreement, JHSC Terms of Reference

**Time:** 12:15- 14:20

**Location:**

**Attendees: PRESENT** Paul Gudnason  
Karen Nicholson  
Peter Murphy  
Ian Roberts

**GUEST**  
Lika Leshchenko  
Don Mitchell  
Tony Elder  
Justine Schnier

**ABSENT** Sheryl MacKay  
Graham Blackwell  
Jeff Bennoy

**GROUND RULES**

- Read the minutes
- Accomplish your task
- Prepare your issue for the next meeting

#	Point	Outcomes/Actions/Decision/Comments	Responsible	Status
	<b>Location</b>	123 Judson St	JHSC	
1	<b>Open Meeting</b>	12:15 PM	JHSC	
2	<b>Acceptance of Previous</b>	accepted minutes from previous meeting	JHSC	
3	<b>Body Count</b>	8		
4	<b>911 call</b>	yes	Peter M	
5	<b>CPR</b>	yes	Karen N	
6	<b>Territory</b>	<p><b>System map Plan du réseau</b></p> <p><b>STATIONS</b></p> <ul style="list-style-type: none"> <li>Station (standard)</li> <li>Station (transfer)</li> <li>Station (transfer) with 100 m radius</li> <li>Station (transfer) with 500 m radius</li> <li>Station (transfer) with 1000 m radius</li> <li>Station (transfer) with 1500 m radius</li> <li>Station (transfer) with 2000 m radius</li> <li>Station (transfer) with 2500 m radius</li> <li>Station (transfer) with 3000 m radius</li> <li>Station (transfer) with 3500 m radius</li> <li>Station (transfer) with 4000 m radius</li> <li>Station (transfer) with 4500 m radius</li> <li>Station (transfer) with 5000 m radius</li> <li>Station (transfer) with 5500 m radius</li> <li>Station (transfer) with 6000 m radius</li> <li>Station (transfer) with 6500 m radius</li> <li>Station (transfer) with 7000 m radius</li> <li>Station (transfer) with 7500 m radius</li> <li>Station (transfer) with 8000 m radius</li> <li>Station (transfer) with 8500 m radius</li> <li>Station (transfer) with 9000 m radius</li> <li>Station (transfer) with 9500 m radius</li> <li>Station (transfer) with 10000 m radius</li> </ul> <p><b>STATIONS AUTOMATÉES</b></p> <ul style="list-style-type: none"> <li>Station (standard)</li> <li>Station (transfer)</li> <li>Station (transfer) with 100 m radius</li> <li>Station (transfer) with 500 m radius</li> <li>Station (transfer) with 1000 m radius</li> <li>Station (transfer) with 1500 m radius</li> <li>Station (transfer) with 2000 m radius</li> <li>Station (transfer) with 2500 m radius</li> <li>Station (transfer) with 3000 m radius</li> <li>Station (transfer) with 3500 m radius</li> <li>Station (transfer) with 4000 m radius</li> <li>Station (transfer) with 4500 m radius</li> <li>Station (transfer) with 5000 m radius</li> <li>Station (transfer) with 5500 m radius</li> <li>Station (transfer) with 6000 m radius</li> <li>Station (transfer) with 6500 m radius</li> <li>Station (transfer) with 7000 m radius</li> <li>Station (transfer) with 7500 m radius</li> <li>Station (transfer) with 8000 m radius</li> <li>Station (transfer) with 8500 m radius</li> <li>Station (transfer) with 9000 m radius</li> <li>Station (transfer) with 9500 m radius</li> <li>Station (transfer) with 10000 m radius</li> </ul>		

7 Outstanding Items			
Incidents/Accidents/CRV Discussion	<p>Aug 7/14- There has been a number of violations that have occurred over the past two months. The committee briefly discussed the Barrie run through the derail violation as well as the Rule 439 in Aurora. The committee discussed the violations spike that seems to occur every spring/summer and talked about devising a strategy that would counteract the spike. Committee suggested to do a flash in the beginning of May each year discussing violations of the previous year and the root causes as well as prevention strategies. Training department had changed the curriculum of the training delivery and the year familiarization now involves going to Barrie and looking at split derails. It was also suggested that extra emphasis is placed on performing the proper job briefings: discussing before departure what light you came in on, what your next restrictions are in terms of speed, Rule 42 etc. Aug 28/14- There was another 439 violation that occurred. The committee members continue working on the strategies to reduce the violation occurrences. The committee members are going to hold a meeting with the General Manager Don Mitchell to discuss the issues and possible solutions/strategies.</p>	Committee	Ongoing
Noise Level	<p>April 9/14- The shop will run tests on the 2nd and 3rd series of the locomotives to see if locomotives from those series have similar problems (random sample). 6/26 H&amp;S committee requested signage on the 602 re: noise levels and hearing protection. Locomotive 562 to be reviewed. Maximo access for Ian Roberts. Aug 7/14- the JHSC wants to have a designated member present at onset of noise level testing. Also, if testing was conducted on gen 2 and 3 locomotives, to see the results of the testing. Aug 28/14- no updates.</p>	L. Leshchenko Ian Roberts	Next meeting
AED Straps	<p>Oct 25/13 - Looking into including straps on AED units for easy use. Nov 28/13- Karen N to write a proposal with the rationale. 6/26 Samples shown and investigate CSA requirements as well as cost. Aug 7/14- Michelle R is to look into whether or not the purchase of the bag can be included on the website for uniforms. Committee is to figure out whether they want to make the bag a requirement or an option. Lika L is to figure out whether different AEDs will be purchased going forward. Aug 28/14- no updates</p>	Karen N Michelle R	Ongoing
Water Storage	<p>Require update on the status of the water storage at Oshawa. April 9/14- no update. 05/15 working with shop staff to move water to Whitby Henry St Update next meeting. Aug 7/14- committee presented employer with the letter requesting solution to the water issue. The water storage shed a Henry st is currently under construction. Aug 28/14- Ian R and Lika L had identified certain train numbers that have the issue with the lack of water on them. The survey will continue until the end of the week (Friday, Aug 29/14) to determine whether any additional trains have an ongoing problem with the water supply. The trains in question will be compiled into a list and sent over to maintenance to discuss a possibility of stocking more water cases on those specific trains.</p>	Rob D	Next meeting

TV Room	April 9/14- the committee and maangement team is to find and purchase recliner chairs for the dark room. 05/15 17 Chairs to be picked and to be purchased by end of May Waiting on the second trailer from GO then chairs will be moved in. Aug 7/14- the trailer has arrived. The chairs are to be purchased. <i>Aug 28/14- The PO has been created for the chairs to be purchased. As soon as the new trailer is comissioned into use, the poll table and the computers will be shifted there from the game trailer, and the game trailer will become the new rest facility along with the TV room.</i>	Rob D Helena T	Next Meeting
Accessible Ramp	. A meeting regarding the ergonomic deployment of the ramp tool place and a new procedure will be developed and presented to the crew base. April 9/14- The suggested procedure will be implemented by fall, with considerations in terms of the Section 5.1 of the GO Manual which is currently under revision. Aug 7/14- The employees identified that a heavier ramp has been installed on the new 5A cars. Follow up with maintenance regarding the weight of the new ramp. <i>Aug 28/14- no updates.</i>	Karen N Lika L	Ongoing
Fire Extinguishers at CC	Only 2 present. Aug 7/14- One small ABC fire extinguisher needs to be installed in the bullpen or the crew office area, as well as that ask GO Transit if a bigger fire extnguisher can be installed. <i>Aug 28/14- no updates.</i>	Lika L	Ongoing
Georgetown	There are spikes sticking out of the ground by a switch in the Georgetown. Follow up and work on getting them removed. <i>Aug 28/14- the switch had been serviced by PNR. Employees report ongoing stiffness of the switch. To be followed up upon again.</i>	Ian R	Next meeting
Noise levels	634 and 616 had been reported as noisy. Lika to check if EDRs were ever submitted <i>Aug 28/14- the EDRs were submitted. To determine whether or not they were followed up on.</i>	Lika L	Next meeting
Inspecting Locomotives	<i>05/15 look into if Loco's should be included in work place inspections 6/26 Lika to check provincial law Aug 28/14- there is no requirement in provincial regulation, however it was determined that the issues with locomotives/cab cars can be fellowed up on through the EDR process.</i>	Roberts	Ongoing
Cut parking posts	Remove or attach signage. Aug 7/14- Send a request to maintenance regarding the posts. <i>Aug 28/14- no updates</i>	Lika L	Ongoing
<b>8 Procedure/Protocol/Forms Review</b>			
<b>9 Risk Assessments</b>			
Crew Center	Aug 7/14- The Risk Assessment for the crew center had been conducted with the aid of Joint Committee for Respectful Workplace and the JHSC. The JHSC to validate the RA and Lika L to present it at the next JCRW meeting. <i>Aug 28/14- Lika L is to send the RA to the committee and then meet with selected members to discuss if changes need to be made.</i>	Committee	Next meeting
<b>12 Monitoring</b>			

Jump seats in engines	Aug 7/14- the process of changing out seat will take approximately 2 years. Projected date summer of 2016. Aug 28/14- the doors	I Roberts	Monitor until closed
Backpacks	April 9/2014- Peter to keep working with Michelle on uniforms order and Lika L to follow up on the ergonomics report done for John M. On going. Aug 7/14- no report for John located. Michelle is to look into the substitution issue, so that no person is left with an old jacket for additional 5 years. Aug 28/14 - Michelle Robinson is continuing to look into the pricing issue.	Murphy P Michelle R	Next meeting
JHSC Inspection	See the attached list of inspections. Georgetown for the month of August	JHSC	Ongoing
Taxi Exception Forms	Now available and can be utilized by crews to report any exceptions dealing with taxi service. 1 exception for the month of August (addressed). Aug 28/14 - Justine Schnier to follow up with the CSA department regarding an e-mail to be sent to CSAs promoting the use of the form.	B.Ferniuk	Ongoing
5A doors	Oct / 13 steps are in place and issued to CSA's - GO is working on a technical resolution. Nov 28/2013- Project Initiation is being submitted. Lika is to provide monthly updates if available. Aug 28/14- no updates	Lika L	Ongoing
Air Vents	Aug 28/14- no issues	S Davis	Ongoing
Lateral Sway	05/15 .655 was reported and shop is working on. Aug 28/14- Justine Schnier to follow up on June/July lateral sway reports	S Davis	Ongoing
<b>10 New business</b>			
Radio issues	660 has poor reception. Follow up on the EDR.	Lika L	Next meeting
Porta Potties	Porta potties to be ordered for the winter months	TBD	
Windshield window cleaning	Find out whether or not a tech at the Aldeshot can be outfitted with a squeegee to clean the windows that get fuelled.	Lika L	Next meeting
<b>13 Note from your Joint Health and safety Committee</b>			
Working safety may get old, but so do those who practice it.			
<b>14 Close Meeting</b>	14:15 pm		
<b>15 Next Meeting</b>	September 19/2014		

**We should all remind ourselves that no employee should start work under unsafe conditions, no supervisor should tolerate unsafe behavior, and all employees should speak up if they have doubts regarding safe working conditions. Under no circumstances will any deviation from essential safety rules be tolerated.**

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Peter Murphy, Certified Worker Co-Chair

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Ian Roberts, Certified Management Co-Chair