

JOINT HEALTH & SAFETY COMMITTEE MEETING MINUTES

BOMBARDIER

Chair: Tracy Harris
Minutes: Tracy Harris
Date: 6-Mar-14
Time: 10:30-12:30
Location:

Purpose: JHSC Meeting, Bombardier Transportation GO Transit Operations

Reference: Occupational Health and Safety Act, Union Agreement, JHSC Terms of Reference

Attendees: PRESENT Peter Murphy
 Sheryl MacKay
 Karen Nicholson
 Tracy Harris
 Paul Gudnason


ABSENT _____
 Jeff Benoy
 John Michaluk
 Ian Roberts
 Graham Blackwell

GUEST
 Shawn Davis

GROUND RULES

- *Read the minutes*
- *Accomplish your task*
- *Prepare your issue for the next meeting*

#	Point	Outcomes/Actions/Decision/Comments	Responsible	Status
	Inspection	335 Judson ST	JHSC	
1	Open Meeting	10:30am	JHSC	
2	Acceptance of Previous	accepted minutes from previous meeting	JHSC	
3	Body Count	6		
4	911 call	yes		
5	CPR	yes		

<p>6 Territory</p>	 <p>The map displays the GO Transit network, including various train lines (Lakeshore West, Midland, Kitchener, Richmond Hill, Brampton, Halton, etc.) and bus routes. It covers a wide geographic area from Hamilton in the west to Niagara Falls in the east, and from Waterloo in the north to the Lake Ontario shoreline in the south.</p>		
<p>7 Outstanding Items</p>			
<p>Noise Level</p>	<p>October 17/2013- results interpreted and Engine 602 was identified as an issue. Follow up report to be discussed at next meeting. Oct 25/13 Still on going will speak to this next meeting. November 28/2013- Lika L spoke with the shop. The shop advised that there are number of things that could be causing louder noise levels: door padding worn out, ventilation unit in need of a tune up, etc. Dec 19 - tracked by the EDR process. <i>Jan 30/14- Committee wrote a letter re 602 and want a response within 21 days. Follow up on EDRs with maintenance. March 6, 14 follow up with D.Mitchell</i></p>	<p>L. Leshchenko</p>	<p>Next meeting</p>
<p>Backpacks</p>	<p>Nov28/2013- CP documentation was reduced. Rob D is to issue a notice regarding who is required to carry what materials. The safety article was issued in the Company newsletter regarding the proper wear of backpacks and crews can always come to HSE advisor Lika L for adjustment advice. Issue is proposed to be closed. <i>Jan 30/14- Peter M is to work with Michelle Robinson and uniforms company to verify whether it is possible to include the backpacks as an option instead of an extra jacket, if person's jacket from last year is still good and they don't need another one. This option would only be made available if costs remain the same.</i></p>	<p>P Murphy</p>	<p>Next meeting</p>
<p>Shop to clean Cab's of Locomotives</p>	<p>Oct 25/13- Looking into if the front nose of the inside of locomotive cab to be cleaned. Nov 28/13- Shawn D to inquire about the scheduling for the cleaning. Dec 19/13 Locomotive cabs cleaned quarterly as per Shawn Davis. <i>Jan 30/14- Shawn Davis is to provide the records of cleaning maintenance in writing. March 6, 14 Monitor through the EDR process</i></p>	<p>S Davis</p>	<p>Monitor</p>
<p>AED Straps</p>	<p>Oct 25/13 - Looking into including straps on AED units for easy use. Nov 28/13- Karen N to write a proposal with the rationale. <i>Jan 30/14- Shawn Davis was engaged in the discussion regarding various designs for the AED. Committee proposed a solution that involved GO issuing a bag to carry around the AED in. Karen is to still write a proposal with design</i></p>	<p>Karen N</p>	<p>Ongoing</p>

Lighting at Kitchener	Oct 25/13 -Looking into lighting at Kitchener in lay over yard for crews. Nov 28/13- Shawn D is to figure out whether or not a light will go into the outpost Kitchener Yard. <i>Jan 30/14- Kitchener layover yard is not a permanent outpost. Lighting is not provided by GO in temporarily yards. Peter M is to talk to the rest of the committee and figure out a buddy agreement between the crews and CSAs (possibly). March 6 flashlights have been issued to all crew member. Use buddy system for safety.</i>	Peter M	Closed
Jump seats in engines	Nov 28/13- waiting for the new locomotive to be in service (2-3 weeks), then test it out and determine whether it is feasible to install them on other locomotives. Dec 19/14- Locomotive 657 complete. Look at ergonomic assessment. <i>Jan 30/14- Ian R is to make up a sheet that would have a basic checklist (like/not like) re new seats, so the crews could deliver feedback.</i>	I Roberts	Monitor
Hand sanitizer/Sunscreen	Nov 28/14- Committee asked for the dispensers for sunscreen and hand sanitizer. <i>Jan 30/14- Hand sanitizer dispenser is to be purchased. March 6 ,14 Purchased</i>	Lika L	Monitor
5A Coaches	Slipping hazard-requires carpet or place non slip strips on floor. March 6 Discuss if risk assessment is required.	S Davis	Next meeting
Water Storage	Require update on the status of the water storage at Oshawa. <i>Jan 30/14- no update.</i>	Rob D	Next meeting
Accessible Ramp	Nov28/13- Risk Assessment was looked at, Physical Demands Analysis was reviewed. A meeting regarding the ergonomic deployment of the ramp tool place and a new procedure will be developed and presented to the crew base. <i>Jan 30/14- Lika to talk to Gauri re implementation.</i>	K Nicholson L Leshchenko	Ongoing
8 Procedure/Protocol/Forms Review			
CIS	May 23/13 - Critical Incident Stress Policy to be revised. October 17/2013- Brent is in the process of revising the policy. Oct 25/ 13 On going <i>Jan 30/13- update to be available next meeting</i>	Brent F	Next meeting
9 Risk Assessments			
	July 4/13- GSR position RA has to be postponed until GO Transit comes up with a description	D.Mitchell	Ongoing
10 New business			
TV Room	There is a possibility to convert the TV room into a dark room with the purchase of a number of cots, so the crews that do not receive a room/hotel have a place for a short nap if desired. P Murphy to talk to the Bunkhouse committee to determine the ownership of the furniture in the TV room.	P Murphy	Next Meeting
CRVs	There has been a number of Rule Violations over the period of past three months. Committee is to start devising strategies that would help mitigate the re-occurrence in the future.	Committee	Ongoing
12 Monitoring			

JHSC Inspection	<i>Jan 30/14- the minutes are now going to include the list of the inspections to be performed for each month. March 6 Inspection schedule updated for 2014</i>	JHSC	Ongoing
Taxi Exception Forms	Now available and can be utilized by crews to report any exceptions dealing with taxi service.	B.Ferniuk	Monitor
5A doors	Oct / 13 steps are in place and issued to CSA's - GO is working on a technical resolution. Nov 28/2013- Project Initiation is being submitted. <i>Lika is to provide monthly updates if available.</i>	Lika L	Ongoing
Air Vents	<i>January 30/14- Shawn is to provide inspection records from maintenance.</i>	S Davis	Ongoing
Lateral Sway	<i>no reports</i>	S.Davis	Ongoing
13 Note from your Joint Health and safety Committee			
	Working safely may get old, but so do those who practice it!		
14 Close Meeting	12:00pm		
15 Next scheduled Inspection	TBD		
16 Next Meeting	3-Apr-14		

We should all remind ourselves that no employee should start work under unsafe conditions, no supervisor should tolerate unsafe behavior, and all employees should speak up if they have doubts regarding safe working conditions. Under no circumstances will any deviation from essential safety rules be tolerated.

John Michaluk, Certified Worker Co-Chair

Tracy Harris, Certified Management Co-Chair

