

**JOINT HEALTH & SAFETY COMMITTEE MEETING MINUTES**



<b>Chair:</b>	Ian Roberts	<b>Purpose:</b>	JHSC Meeting, Bombardier Transportation GO Transit Operations
<b>Minutes:</b>	Ian Roberts	<b>Reference:</b>	Occupational Health and Safety Act, Union Agreement, JHSC Terms of Reference
<b>Date:</b>	30-April_2015		
<b>Time:</b>	11:00-13:00		
<b>Location:</b>	Crew Center		

**Attendees: PRESENT** Paul Gudnason  
 Karen Nicholson  
 Ian Roberts


**GROUND RULES**

- Read the minutes
- Accomplish your task
- Prepare your issue for the next meeting

**ABSENT** Lika Leshchenko

**GUEST**  
 Don Mitchell  
 Larry Sbrega  
 Mehnaz Singh  
 Francis Koutsaris

#	Point	Outcomes/Actions/Decision/Comments	Responsible	Status
	<b>Location</b>	123 Judson St	JHSC	
1	<b>Open Meeting</b>	11:00AM	JHSC	
2	<b>Acceptance of Previous</b>	accepted minutes from previous meeting	JHSC	
3	<b>Body Count</b>	10		
4	<b>911 call</b>	yes	Ian Roberts	
5	<b>CPR</b>	yes	Ian Roberts	

<p><b>6 Territory</b></p>			
<p><b>7 Outstanding Items</b></p>			
<p>Incidents/Accidents/CRV Discussion</p>	<p><i>Spoke about CSA's one foot injury (ramp) One with back issue (ramp)</i></p>	<p>Committee</p>	<p>Ongoing</p>
<p>Water Storage</p>	<p>Jan 29/2015- Ian to look into the vending machine pricing. <i>Shed building is postponed by GO. March 26, 2015- leave the process as is. Crews continue to get water. Possibly get the first taxi bring water to an outpost. Possibly look into larger bottles (12 packs) to prevent waste. On going looking to trailer for Oshawa</i></p>	<p>Rob D/Ian R</p>	<p>Ongoing</p>
<p>TV Room</p>	<p>Jan 29/15- the trailer will become a training room. CP room and TV room to be revamped. Helena to purchase the lazy boys. <i>Mar 26, 2015- Chairs were purchased. Order coming. Chairs are ordered and should arrive with in the coming weeks</i></p>	<p>Rob D Helena T</p>	<p>Next Meeting</p>
<p>Windshield window cleaning</p>	<p>Find out whether or not a tech at the Aldeshot can be outfitted with a squeegee to clean the windows that get fuelled. <i>Jan 29/15- 646 was outfitted with a windshield washer fluid. See what the plan is for the fleet. Mar 26, 2015- the techs at outposts were outfitted with squeegees. David Gilman to check on status.</i></p>	<p>Lika L</p>	<p>Ongoing</p>
<p><b>8 Procedure/Protocol/Forms Review</b></p>			
<p></p>	<p>none</p>	<p></p>	<p></p>
<p><b>9 Risk Assessments : None</b></p>			
<p><b>12 Monitoring</b></p>			
<p>Various Equipment Issues</p>	<p><i>The committee decided that lequipment defects will be addressed through the EDR process and each safety concern advanced to the safety advisor or JHSC level will be followed up on.</i></p>	<p>Committee</p>	<p>Ongoing</p>
<p>Jump seats in engines</p>	<p><i>Mar 26, 2015- 15 seats affixed. Looking into getting the 602 to be the next one to be outfitted</i></p>	<p>I Roberts</p>	<p>Monitor until closed</p>

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JHSC Inspection	<i>See list attached. Mar 26, 2015- Stouffville inspected. Kitchener needs to be inspected for April.</i>	JHSC	Ongoing
Taxi Exception Forms	Now available and can be utilized by crews to report any exceptions dealing with taxi service.	Lika L	Ongoing
5A doors	Oct / 13 steps are in place and issued to CSA's - GO is working on a technical resolution. Nov 28/2013- Project Initiation is being submitted. <i>Lika is to provide monthly updates if available. Mar 26/2015- no updates. Issue brought up at a monthly operational meeting with GO.</i>	Lika L	Ongoing
Noise	<i>Jan 29/15- 623 and 620 are loud. 257 and 659- radio issues. All EDRd- follow up. 605 Bulletin</i>	Lika L	Ongoing
Air Vents	<i>none</i>		Ongoing
Locomotive cleanliness	<i>none</i>		Ongoing
Trauma	<i>Budget for this year does not have the money to pay for the training. Peter to discuss funding for this year for the unionized members with George. Lika to talk to Don re funding for next year/ Paul to look into the TCRC to fund</i>	Lika L/Peter M	Next Meeting
617	<i>Thermometer is protruding outwards. Could be a hazard to someone of the height.</i>	Lika L	Next Meeting
<b>10 New business</b>			
Green Vest CSA	<i>Looking into having CSA's wear Green Safety Vest</i>	Lika L	Next Meeting
	<b>Working safely may get old, but so do those who practice it!</b>		
<b>14 Close Meeting</b>	12:45		
<b>15 Next Meeting</b>	28-May-15		

**We should all remind ourselves that no employee should start work under unsafe conditions, no supervisor should tolerate unsafe behavior, and all employees should speak up if they have doubts regarding safe working conditions. Under no circumstances will any deviation from essential safety rules be tolerated.**

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Paul Gudnason, Certified Worker Co-Chair

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Ian Roberts, Certified Management Co-Chair

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Scheduled Inspections				
#	Month	Location	Responsible	Date Complete
1	January	<i>BNY</i>	Sheryl MacKay	
2	February	<i>Barrie (Allandale)</i>	Peter M	
3	March	<i>Stouffville</i>	Paul Gudnason	
4	April	<i>Kitchener</i>	Paul Gudnason	
5	May	<i>Hamilton</i>	Sheryl MacKay	
6	June	<i>Henry St</i>	Paul Gudnason	
7	July	<i>Don yard</i>	Sheryl MacKay	
8	August	<i>Georgetown</i>	Karen N	
9	September	<i>Richmond Hill</i>	Paul Gudnason	
10	October	<i>Willowbrook yard</i>	Karen N	
11	November	<i>Milton</i>	Karen N	
12	December	<i>Oshawa</i>	Paul Gudnason	