

JOINT HEALTH & SAFETY COMMITTEE MEETING MINUTES



Chair: Sheryl MacKay
Minutes: Lika Leshchenko
Date: 29-Jan-15
Time: 10:30-13:30
Location: Crew Center

Purpose: JHSC Meeting, Bombardier Transportation GO Transit Operations

Reference: Occupational Health and Safety Act, Union Agreement, JHSC Terms of Reference

Attendees: PRESENT Sheryl MacKay
 Paul Gudnason
 Karen Nicholson
 Peter Murphy
 Ian Roberts

ABSENT _____
 Graham Blackwell

GUEST
 Lika Leshchenko
 Shawn Curran
 Russ Lamoth

- GROUND RULES**
- Read the minutes
 - Accomplish your task
 - Prepare your issue for the next meeting

#	Point	Outcomes/Actions/Decision/Comments	Responsible	Status
	Location	123 Judson St	JHSC	
1	Open Meeting	13:30 PM	JHSC	
2	Acceptance of Previous	accepted minutes from previous meeting	JHSC	
3	Body Count	8		
4	911 call	yes	Lika L	
5	CPR	yes	Lika L	



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7 Outstanding Items			
Incidents/Accidents/CRV Discussion	<p>Aug 28/14- There was another 439 violation that occurred. The committee members continue working on the strategies to reduce the violation occurrences. The committee members are going to hold a meeting with the General Manager Don Mitchell to discuss the issues and possible solutions/strategies. <i>Oct 24/14- Peter and Don had a meeting where Peter presented his ideas re the Rule Violation reduction strategies. A follow up meeting will be conducted to discuss feasibility of these mitigation strategies. Dan Santos is working on a quarterly letter that will highlight safety in the business unit. Projected date for the letter is Nov 14/2014. Ian Roberts had suggested footboard meetings where the committee members meet with the rest of the workforce. The purpose of the meeting will be to discuss the safety concerns for the upcoming winter months as well as to promote the Safety Observation Card Program. The first meeting is to take place on Nov 26. The letter put together by Santos will outline the date/location of the meeting. The meeting will consist of 2 unionized committee members.</i> Dec 5/14- footboard had to be postponed due to violations. <i>Jan 29/15- Next meeting to determine the new date.</i></p>	Committee	Ongoing
Noise Level	<p>April 9/14- The shop will run tests on the 2nd and 3rd series of the locomotives to see if locomotives from those series have similar problems (random sample). 6/26 H&S committee requested signage on the 602 re: noise levels and hearing protection. Locomotive 562 to be reviewed. Maximo access for Ian Roberts. Aug 7/14- the JHSC wants to have a designated member present at onset of noise level testing. Also, if testing was conducted on gen 2 and 3 locomotives, to see the results of the testing. <i>Oct 24/14-David Gilman will be responsible for noise testing on the gen 2,3 locomotives. Work has been done on 602 since the issue was raised on the 6/26/14, notice was posted in the notice book to remind crews to wear hearing protection. Shop is to retest the equipment. Jan 29/15- 602 and 562 issue resolved through the EDR process. Verified through maximo.</i></p>	L. Leshchenko Ian Roberts	Move to Monitoring
Water Storage	<p>Aug 28/14- Ian R and Lika L had identified certain train numbers that have the issue with the lack of water on them. The survey will continue until the end of the week (Friday, Aug 29/14) to determine whether any additional trains have an ongoing problem with the water supply. The trains in question will be compiled into a list and sent over to maintenance to discuss a possibility of stocking more water cases on those specific trains. <i>Oct 24/14- no concerns submitted since last meeting. All issues concerning lack of water on the train had been successfully handled by the shop and the supervisory team at GO Ops.</i> Dec 5/14- no updates <i>Jan 29/2015- Ian to look into the vending machine pricing. Shed building is postponed by GO.</i></p>	Rob D/Ian R	Ongoing
TV Room	<p>Dec 5/14- PO has been created. The issue is that the move cannot happen due to the fact that the floor in the new trailer cannot be reinforced. Committee is to make a decision re new lazy boys being positioned at the front. <i>Jan 29/15- the trailer will become a training room. CP room and TV room to be revamped. Helena to purchase the lazy boys.</i></p>	Rob D Helena T	Next Meeting

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Accessible Ramp	Oct 24/14- GO Transit is looking at revisions to the current ramp deployment procedure. Lika to update next meeting. <i>Jan 29/15- the GOM Sec 5 was revised, so that the incidence of ramp deployment is greatly minimized. Employees are to follow current ergonomic method.</i>	Karen N Lika L	Closed
Windshield window cleaning	Find out whether or not a tech at the Aldeshot can be outfitted with a squeegee to clean the windows that get fuelled. <i>Jan 29/15- 646 was outfitted with a windshield washer fluid. See what the plan is for the fleet.</i>	Lika L	Ongoing
Noise levels	634 and 616 had been reported as noisy. Lika to check if EDRs were ever submitted Aug 28/14- the EDRs were submitted. To determine whether or not they were followed up on. Oct 24/14- no EDRs were located for the concerns. New request submitted by Lika L. <i>Jan 29/15- 634 and 616 issue resolved through the EDR process. Verified through maximo.</i>	Lika L	Move to Monitoring
8 Procedure/Protocol/Forms Review			
	none		
9 Risk Assessments			
Crew Center	<i>Jan 29/2014- Richmond Hill assessed with co-chair Peter Murphy. No issues found. Paul G brought up a point regarding the emergency power on the gates from the yard for the evacuation purposes as well as emergency vehicles. Lika L to inquire w GO Transit.</i>	Lika L	Ongoing
12 Monitoring			
Various Equipment Issues	<i>The committee decided that lequpiment defects will be addressed through the EDR process and each safety concern advanced to the safety advisor or JHSC level will be followed up on.</i>	Committee	Ongoing
Jump seats in engines	Aug 7/14- the process of changing out seat will take approximately 2 years. Projected date summer of 2016. Oct 24/14- Ian R to send another email to follow up as no locomotives were found with the new seating affixed. <i>Jan 29/15- only two affixed so far.</i>	I Roberts	Monitor until closed
JHSC Inspection	<i>See list attached. Jan 29/15- BNY was inspected. Hazard e-mailed to Lika L.</i>	JHSC	Ongoing
Taxi Exception Forms	Now available and can be utilized by crews to report any exceptions dealing with taxi service.	Lika L	Ongoing
5A doors	Oct / 13 steps are in place and issued to CSA's - GO is working on a technical resolution. Nov 28/2013- Project Initiation is being submitted. <i>Lika is to provide monthly updates if available. Jan 29/15- no updates. Issue brought up at a monthly operational meeting with GO.</i>	Lika L	Ongoing
Noise	<i>Jan 29/15- 623 and 620 are loud. 257 and 659- radio issues. All EDRd- follow up.</i>	Lika L	Ongoing
Air Vents	none		Ongoing
Locomotive cleanliness	none		Ongoing
Lateral Sway	none		Ongoing
10 New business			
	<i>Budget for this year does not have the money to pay for the training. Peter to discuss funding for this year for the unionized members with George. Lika to talk to Don re funding for next year/</i>	Lika L/Peter M	Next Meeting
Cab car 250	<i>5-6 only have 1 chair for the crew to sit on. Becomes an issue with training.</i>	Lika L/Peter M	Next Meeting

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	Bunkhouse	<i>Peter to organize the fridge cleanup with bunkhouse. Lika to inquire re shed for bunkhouse. Jan 29/15- Shed is not going to be rebuilt. Not a safety issue.</i>	Lika L/Peter M	Closed
13	Note from your Joint Health and safety Committee <i>Working safety may get old, but so do those who practice it!</i>			
14	Close Meeting	14:00 pm		
15	Next Meeting	Nov 28/2014		

We should all remind ourselves that no employee should start work under unsafe conditions, no supervisor should tolerate unsafe behavior, and all employees should speak up if they have doubts regarding safe working conditions. Under no circumstances will any deviation from essential safety rules be tolerated.

Peter Murphy, Certified Worker Co-Chair

Ian Roberts, Certified Management Co-Chair

Scheduled Inspections				
#	Month	Location	Responsible	Date Complete
1	January	<i>BNY</i>	Sheryl MacKay	
2	February	<i>Barrie (Allandale)</i>	Peter M	
3	March	<i>Stouffville</i>	Paul Gudnason	
4	April	<i>Kitchener</i>	Peter M	
5	May	<i>Hamilton</i>	Sheryl MacKay	
6	June	<i>Henry St</i>	Peter M	
7	July	<i>Don yard</i>	Sheryl MacKay	
8	August	<i>Georgetown</i>	Karen N	
9	September	<i>Richmond Hill</i>	Peter M	
10	October	<i>Willowbrook yard</i>	Karen N	
11	November	<i>Milton</i>	Karen N	
12	December	<i>Oshawa</i>	Peter M	