

**JOINT HEALTH & SAFETY COMMITTEE MEETING MINUTES**



<b>Chair:</b>	Lika Leshchenko	<b>Purpose:</b>	JHSC Meeting, Bombardier Transportation GO Transit Operations
<b>Minutes:</b>	Arun Balbahadur	<b>Reference:</b>	Occupational Health and Safety Act, Union Agreement, JHSC Terms of Reference
<b>Date:</b>	10-Jun-15		
<b>Time:</b>	12:00-14:15		
<b>Location:</b>	Crew Center		

**Attendees: PRESENT** Paul Gudnason  
 Karen Nicholson  
 Lika Leshchenko  
 Arun Balbahadur


**GUEST**

**ABSENT** Ian Roberts  
 Graham Blackwell  
 Sheryl MacKay

**GROUND RULES**

- *Read the minutes*
- *Accomplish your task*
- *Prepare your issue for the next meeting*

#	Point	Outcomes/Actions/Decision/Comments	Responsible	Status
	<b>Location</b>	123 Judson St	JHSC	
1	<b>Open Meeting</b>	12:00 PM	JHSC	
2	<b>Acceptance of Previous</b>	accepted minutes from previous meeting	JHSC	
3	<b>Body Count</b>	4		
4	<b>911 call</b>	yes	Lika Leshchenko	
5	<b>CPR</b>	yes	Lika Leshchenko	

<p><b>6 Territory</b></p>			
<p><b>7 Outstanding Items</b></p>			
<p>Incidents/Accidents/CRV Discussion</p>	<p>Spoke about CSA's one foot injury (ramp) One with back issue (ramp). Concern with the number of STOs, what is the ratio, plan going forward</p>	<p>Committee/ Rob D</p>	<p>Ongoing</p>
<p>Water Storage</p>	<p>Jan 29/2015- Ian to look into the vending machine pricing. Shed building is postponed by GO. March 26, 2015- leave the process as is. Crews continue to get water. Possibly get the first taxi bring water to an outpost. Possibly look into larger bottles (12 packs) to prevent waste. On going looking to trailer for Oshawa. June 10, 2015 - Looking into if shed at Oshawa is a water shed pad. Also, e-mail Shawn regarding a small test sample to use bigger bottles to limit waste.</p>	<p>Rob D/Ian R/ Lika L</p>	<p>Ongoing</p>
<p>TV Room</p>	<p>Jan 29/15- the trailer will become a training room. CP room and TV room to be revamped. Helena to purchase the lazy boys. Mar 26, 2015- Chairs were purchased. Order coming. Chairs are ordered and should arrive with in the coming weeks June 10, 2015 - Chairs have arrived, Helena to look into cleaning every 6 months to ensure the chairs are maintained.</p>	<p>Rob D Helena T</p>	<p>Next Meeting</p>
<p>Windshield window cleaning</p>	<p>Find out whether or not a tech at the Aldeshot can be outfitted with a squeegee to clean the windows that get fuelled. Jan 29/15- 646 was outfitted with a windshield washer fluid. See what the plan is for the fleet. Mar 26, 2015- the techs at outposts were outfitted with squeegees. David Gilman to check on status. Jun. 10, 2015 - Richmond Hill, Bathurst yard and Don yard going forward</p>	<p>Lika L</p>	<p>Ongoing</p>
<p><b>8 Procedure/Protocol/Forms Review</b></p>			
	<p>none</p>		
<p><b>9 Risk Assessments : None</b></p>			
<p><b>12 Monitoring</b></p>			

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Various Equipment Issues	<i>The committee decided that lequipment defects will be addressed through the EDR process and each safety concern advanced to the safety advisor or JHSC level will be followed up on. June 10, 2015 - 642, 665, 643</i>	Committee	Ongoing
Jump seats in engines	<i>Mar 26, 2015- 15 seats affixed. Looking into getting the 602 to be the next one to be outfitted</i>	I Roberts	Monitor until closed
JHSC Inspection	<i>See list attached. Mar 26, 2015- Stouffville inspected. Kitchener needs to be inspected for April.</i>	JHSC	Ongoing
Taxi Exception Forms	<i>Now available and can be utilized by crews to report any exceptions dealing with taxi service.</i>	Lika L	Ongoing
5A doors	<i>Oct / 13 steps are in place and issued to CSA's - GO is working on a technical resolution. Nov 28/2013- Project Initiation is being submitted. Lika is to provide monthly updates if available. Mar 26/2015- no updates. Issue brought up at a monthly operational meeting with GO.</i>	Lika L	Ongoing
Noise	<i>Jan 29/15- 623 and 620 are loud. 257 and 659- radio issues. All EDRd- follow up. 602 -</i>	Lika L	Ongoing
Air Vents	<i>none</i>		Ongoing
Locomotive cleanliness	<i>none</i>		Ongoing
Trauma	<i>Budget for this year does not have the money to pay for the training. Peter to discuss funding for this year for the unionized members with George. Lika to talk to Don re funding for next year/ Paul to look into the TCRC to fund. June 10, 2015 - Paul emailed Laura for full follow-up</i>	Lika L/Peter M	Next Meeting
Green Vest CSA	<i>Looking into having CSA's wear Green Safety Vest. June 10, 2015 - Reinforce safety in the yard through a safety talk. Vests are not a viable solution at this time.</i>	Lika L	Next Meeting
<b>10 New business</b>			
Cab Car Seating	<i>Cab car seating in 254 is higher. Only has 2 seats. Looking into where the trainee supposed to sit</i>	Lika L	Next Meeting
Sanitizer	<i>Looking into put sanitizer station in crew center and sanitizing wipes on the engines</i>	Lika L	Next Meeting
<b>Working safely may get old, but so do those who practice it!</b>			
<b>14 Close Meeting</b>	14:15		
<b>15 Next Meeting</b>	25-Jun-15		

**We should all remind ourselves that no employee should start work under unsafe conditions, no supervisor should tolerate unsafe behavior, and all employees should speak up if they have doubts regarding safe working conditions. Under no circumstances will any deviation from essential safety rules be tolerated.**

Paul Gudnason, Certified Worker Co-Chair

Ian Roberts, Certified Management Co-Chair

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Scheduled Inspections				
#	Month	Location	Responsible	Date Complete
1	January	<i>BNY</i>	Sheryl MacKay	
2	February	<i>Barrie (Allandale)</i>	Peter M	
3	March	<i>Lincolnville</i>	Paul Gudnason	
4	April	<i>Kitchener</i>	Paul Gudnason	
5	May	<i>Hamilton</i>	Sheryl MacKay	
6	June	<i>Henry St</i>	Paul Gudnason	
7	July	<i>Don yard</i>	Sheryl MacKay	
8	August	<i>Georgetown</i>	Karen N	
9	September	<i>Richmond Hill</i>	Paul Gudnason	
10	October	<i>Willowbrook yard</i>	Karen N	
11	November	<i>Milton</i>	Karen N	
12	December	<i>Oshawa</i>	Paul Gudnason	