

JOINT HEALTH & SAFETY COMMITTEE MEETING MINUTES

BOMBARDIER

Chair: Paul Gudnason & Kevin O'Connor **Purpose:** JHSC Meeting, Bombardier Transportation GO Transit Operations

Minutes:

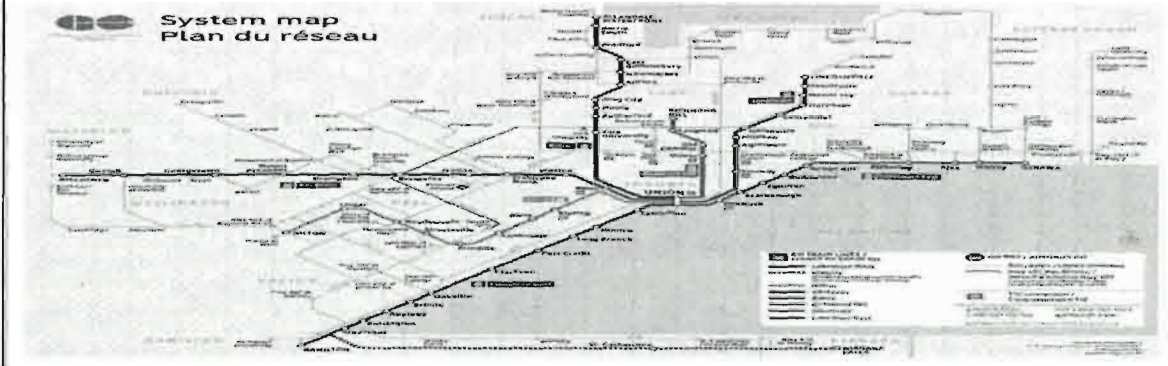
Date: 22-Mar-18 **Reference:** Occ. Health and Safety Act, Union Agreement, JHSC Terms of Reference

Time: 13:00

Location: 91 Judson St - PM 4

Attendees:

Members	Guests	GROUND RULES
Kris Mintz	Tracy Harris	• Read the minutes
Kevin O'Connor	Don Mitchell	• Accomplish your task
Paul Gudnason	Keith Garvin	• Prepare your issue for the next meeting
	Ken Georgeiff	
	Pete Murphy	
	Teri Alexander	
	Micheal Saliba	
	Greg Snow	

#	Point	Outcomes/Actions/Decision/Comments	Responsible	Status
	Location	91 Judson St - PM 4	JHSC	
1	Open Meeting	Yes	JHSC	
2	Acceptance of	accepted minutes from previous meeting	JHSC	
18	Body Count	11	Micheal Saliba	
4	911 call	Yes	Don Mitchell	
5	CPR/AED	Yes	Kris Mintz	
6	Territory			
7	Outstanding Items			

Add territory	N/A	Committee	Ongoing
Incidents/Accidents/ CRV Discussion	Injuries (4 in February and March, since last meeting): CSA handset plug had a screw protruding, cut to thumb required medical attention. Protruding screw from fire extinguisher case located above CSA seat resulted in a cut to the head, when CSA stood up. An extra case of water in the DMU tripped an employee. CTO detraining from engine onto embankment slipped, injuring their knee on the ballast.	Committee/Rob D/Chris C	Ongoing
Water Storage - Previous	<p>Initial introduction of issue, January 2013. Jan 29/2015- Ian to look into the vending machine pricing. Shed building is postponed by GO. March 26, 2015- leave the process as is. Crews continue to get water. Possibly get the first taxi bring water to an outpost. Possibly look into larger bottles (12 packs) to prevent waste. On going looking to trailer for Oshawa. June 10, 2015 - Looking into if shed at Oshawa is a water shed pad. Also, e-mail Shawn regarding a small test sample to use bigger bottles to limit waste. June 25, 2015 - Arun to look into why/if maintenance cannot stock trains with water, waiting for response by Al Cociba regarding water delivery to Henry St., Lika to inquire about climate controlled storage via e-mail. July 22 - maintenance shed at Oshawa designated for storage, looking into climate control for room. Oct 1, 2015- request to be submitted re maintenance to store extra water in the cab car. Nov 5 - Look into storage of water in the shed and in the cab car. No individual responsible for the department inside the maintenance shop. STO office is contacted if crew members need water and will be delivered. Dave Gilman will be contacted regarding this issue. Communicated that water is put in the truck prior to start; form to indicate whether or not crew members have "picked up their water"; December - Paul spoke with David Gilman - Shop has no problem implementing, will need GO ok - Can we put water in the Cab Car? Water is stored at 125, where the cab cars are. December 23, 2015 -Ongoing; load trains with water instead of crew centre - Would it be possible to move it to the departure yard (1 case in locomotive, 1 case inside cab car). Apr 21, 2016, shop supervisor Judy Cavanaugh given proposed water stocking of train, 4 on the engine, 1 in the 5A coach and 4 in the cab car. Judy wanted to know which trains would need the water, the committee would like all trains to receive it. Shop to advise on feasibility. June 2, 2016 - Agreement has been reached with the maintenance shop regarding water supply. However, for the time being, crews will still have to stock their trains and grip with water. July 28, 2016 - Don Mitchell to follow up with Judy Cavanaugh, if issue is not resolved, escalate the issue to Maintenance GM. September 1 - Ongoing; October 20 - Ongoing - Intention to develop a procedure to have 2 cases of water placed in the 5A coach and then distributed amongst the crews; November 3 - P. Gudnason has contacted Maintenance (D. Gilman) for a response on putting water on trains. Nov. 28, 2016 - GO Transit authorizes Bombardier to manage water, committee recommends Bombardier stop storing water at 123 Judson St and just stock the trains in the yard directly. Company has not responded.</p>		

20130101-52 - Water Storage	Ongoing . Feb 17 2017 - Don Mitchell and Paul Gudnason to meet to discuss requirements for water procurement on March 23, 2017; March 23 - Meeting postponed, and will be occurring on March 27. Paul G provided statistics regarding water procurement. May 11 2017 - Calculated that 10 cases are needed for every consist. The East facility will be able to hose water and be a drop off point.; June 8 - Vans used occasionally to bring water to outposts. The water currently provided isnt monitored as some employees take water and some do not. Maintenance can request that their technicians in carrying water to outposts, and put them in the engines when they go to outposts to service them. July 6 - Rob D and Graham B to develop action plan in conjunction with Maintenance. Outposts could supply water, as well as Don yard and BNY. It has been determined that more water will be required to refill trains. There is a focus on weekend Barrie trains as they regularly run out of water. However, there is no progress at this time on adding more cases of water at WB, which is the current refill location. August 15 - Rob Doan continue to look into solution with MOE; September 26 - Rob Doan continue to work with maintenance on improvements of water delivery and storage on the trains. Improvements have been noted by the crew members. October 24 - Aim is to replenish at outposts and Mimico Stn. Don yard is hard to get to because of the equipment. Suggested that the water be placed under the 3rd seat in the cab car and 2 cases in the 5A coach. Adam Frenza to explore at maintenance shop. No update from Adam Frenza. Feb 22/18: Don Mitchell said that the current system of water delivery is not going to work, need to change it. Doan and Blackwell to advise committee on solution. March 22/18: Don Mitchell has escalated issue to Rob Fuller, Metrolinx director, to authorize more water be stored on the trains.	Don M/Paul G	Ongoing
8 Procedure/Protocol/Forms Review			
9 Risk Assessments:	Feb 22/18 MSY: extending fence on roadway. Fire hydrant / ID for when snow piles. March 22/18: Kevin O'Driscoll confirmed that pylons are now in place, marking the hazard. Closed.	K. O'Driscoll	Closed
12 Monitoring			
JHSC Inspection	Feb 22/18: Allandale yard - South end of track 3, there is a hole in the ground. Lincolnville - issue with notices, need a printer. Snow on N. side of track 1 not cleared, east end of platform where crews walk. Red fire hose box leaning against pole between tracks 6-7 at the W. end of platform. Crew centre - no dish soap in the kitchen. March 22/18: Need GO to provide update on Allandale hole. Lincolnville printer issue escalated by G. Snow to Ricoh, likely replacement. Missing 3 whistle posts on the uxbridge sub, Kennedy Rd. S, Finch and McNicholl. Crew centre: soap is provided now.	Committee	Ongoing

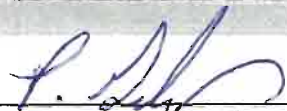
	20150204 - 32 - 5A doors	July 6 - 2 accessibility coaches have been modified, monitor until complete. August 15 - Kevin O'Driscoll to follow up; September 26 - Work in Progress. Nov 22, 2017: Only new 5A coaches have been modified, update requested from GO. Feb 22/18: Need update from GO. Mar 22/18: No update to date, need email follow up.	Aaron W/GO Transit	Ongoing
	20150605-27 - Cab Car Seating	Cab car seating in 254 is higher. Only has 2 seats. Looking into where the trainee supposed to sit. July 22, 2015 - Risk Assessment for Cab Car scheduled for August. Oct 1- no update. Lika to share the cab car RA w the committee Nov 5 - August 21 RA provided to the JHSC; they are review it and provide concerns to Lika and Aaron; December 3, 2015 - No 3rd seat for a supervisor/trainer to sit on; speak with GO regarding modifications. April 2016, GO to conduct study of design of additional seating in 2 seat cab cars, to advise committee on the possibility. June 2, 2016 - Ongoing. July 28, 2016 - no response from GO, waiting for feedback, ongoing; Sept 1 - 75% in service, will continue to monitor. Oct 20 - Ongoing. November 3 - May not be possible due to space constraints, but alternatives will be looked at. Nov. 28, 2016 - GO acknowledges that seating is inadequate, but there does not appear to be a way to modify 300 series cabs to install a third seat. JHSC would like to investigate whether a cushion could be installed in the closet. Feb 17, 2017 - Meeting set up with GO Transit, JHSC Members to review the possibilities on Feb 28, 2017.; March 23 - Modification proposal presented by Aaron W to the JHSC - Shift back storage cabinet, removes support bar, and remove a portion of support wall. Write up proposal sent to JHSC members. May 11, 2017 - Ongoing - Monitor until complete. June 8, 2017 - Monitor until closed. Nov 22, 2017: no update, need to get information on the status of this equipment modification. Feb 22/18: Kevin O'Driscoll update that new models will come with seat. Mod of existing fleet being costed out. Mar 22/18: Don Mitchell to move item to the PEG meeting, will follow up by email with Metrolinx.	GO Transit	Ongoing

20160728-16 - Aldershot Station	<p>July 28, 2016 - Track 3 at Aldershot, pictures provided to Aaron, to be passed onto GO. Height issue at mini ramp, bridge is not secure. Ongoing. Sept 1 - Ongoing; Oct 20 - Issue sent to GO Transit - Included Agincourt Station (Kevin O'Driscoll). Nov. 28, 2016 - GO to assign Melanie Morris to address 3 stations with platform height issues: Aldershot, Oakville and Agincourt. West harbour also has serious grade embankment at engine, difficult to climb up. Feb 17, 2017 - Communication with GO Transit regarding progress; March 23 - GO Requesting further information regarding problems. Kris M to provide further information and with pictures. May 11, 2017 - CSA department to confirm that issue has been resolved. June 8, 2017 - Information has been passed to GO Transit, and PM has been assigned to job. Will monitor until resolved/closed. July 6 - Aaron W to survey ramps throughout network and provide report to GO Transit. No update from GO Transit regarding Aldershot Station. August 15, 2017 - Issue has been forwarded to Station Stops West to determine solution; September 26 - Work in Progress. Nov. 22, 2017: Committee inspected the track, problem still exists, ramp is definitely not secure. Need to escalate issue. Feb 22/18: Each station ramp is being measured and adjustments to road bed made, will be a recurring inspection. List to be provided of stations where ramp height adjustment needed. Mar 22/18: No update from GO, will follow up by email.</p>	Aaron W/Kevin O'Driscoll/GO Transit	Ongoing
20170605-08 - Ergonomist	<p>Contact various companies for an ergonomist to review job procedures and work areas. July 6 - Medisys contacted regarding Ergonomist at the time being. Full wellness package not beneficial to crew base. August 15, 2017 - Waiting for Medisys to send proposal for ergonomist - review UPE CTO seat. September 26 - Ergonomist to conduct assessment on all roles in October. October 24 - Ongoing. Nov 22, 2017: physical demands analyses have been updated for CTO and CSA on GO trains, need to address PDAs for UPE service, especially the seating on UPE trains. Mar 22/18: No progress on getting an ergonomist for UPE seating, need to follow up by email.</p>	Aaron W	Ongoing
20170605-08 - Vigilance Box	<p>Look into removing policy of the vigilance box if we do not use. July 6 - Need to remove reference to it in GO manual. September 26 - Ongoing due to regulations and change needed to the GO Manual. October 24 - Regulation change needed as it was designed for single operator model. (Milton). GO Transit will advance to determine. Nov 22, 2017: Ask regulatory affairs to consider options, can the reference be removed from the GO manual? Mar 22/18: need to inform GO that we cannot comply with procedure, ask them for direction to proceed.</p>	Aaron W/Management	Ongoing

	20170605-08 - Crew Center/Equipment Maintenance	Communication to employees to keep vans clean, and to clean up after themselves when at the crew center. Reports of sheets left in trailer. Use as a topic for footboard meeting. July 6 - Footboard meeting to occur in September with topics including hygiene and safe operation of Vans as some crews have been reported to be speeding and leaving garbage behind. As well, crew cleanliness in the crew center a concern, focus on STOP, REPORT, RESOLVE, and the requirement to report injuries as soon as practicable. September 26 - Need to settle on date for footboard meeting. October 24 - Set for November 1. Nov 22, 2017: Meeting was completed, the committee met with 40 employees in the afternoon. Don Mitchell asked the committee how to best keep the vans and workplace clean, Paul Gudnason suggested the company better follow up on the vehicle inspection forms.	Aaron W/Management/JHSC	Ongoing
10 New business				
	20171122-03 - Flashlights	Employees would like flashlights to be issued, many do not have a company issued light. Mar 22/18: No update, Chris Kane to follow up.	Chris Kane	Next Meeting
	20171222-03 Fatigue management committee	Russ Archibald raised an issue regarding fatigue. The fatigue management committee should meet to review the fatigue management plan and address whether fatigue is an issue with injuries and violations. Mar 22/18: Still need to schedule a meeting of the fatigue management committee, Chris Kane to follow up.	Chris Kane	Next Meeting
	20180222-02 - Fentanyl	We need to develop a procedure to deal with fentanyl and related biohazards during 10-33s. Mar 22/18: gloves to be provided in a pocket sized ziplock bag, to be distributed by supervisors. Gloves could also be supplied by box for employees after hours.	Reena Ghai	Next Meeting
	20180222-02 - Noise	Engine 647: very noisy, need to conduct sound testing. Crews report difficulty operating with the constant noise. Mar 22/18: the engine is currently in maintenance yard, out of service. Need to determine corrective action.	Reena Ghai	Next Meeting
	20180222-04 - Bump caps	Policy to be developed on where exactly bump caps need to be worn. Risk assessment to be completed. Mar 22/18: Caps are ordered, awaiting delivery. Still need to review risk assessment.	Don Mitchell	Next Meeting
	20180222-02 - Mouldy fridge	Engine 557: EDR for mouldy fridge dated Feb 20/18, A102929. Mar 22/18: issue resolved, fridge has been cleaned. Closed.	Paul Gudnason	Closed, remove.
	20180322-01 - Turbo explosion	On Mar 6/18, GO 782 experienced a turbo explosion. Engine 632 had a loud explosion from the engine room. No injuries due to explosion, but JHSC asked that we make a procedure to prevent crews from engine engine compartment while under load. The cause of the explosion is unknown. Continue to monitor until notice is provided.	Don Mitchell	Ongoing

20180322-01 - Don Mitchell report	Don Mitchell wanted to congratulate two employees that resuscitated a passenger successfully. They were commended for their efforts. Also, we have remained CRV-free for 120 days, keep up the good work. We also discussed the contents of our footboard meetings, need to conduct more meetings. Engagement survey results to be presented next month.	Don Mitchell	Closed, remove.
20180322-01 - Milton lighting	Lighting issue in the yard. It has been reported to the GTCC, need to inspect during dark hours to determine the full problem.	Committee	Ongoing
	Working safely can be the difference between life and death. Your life is worth it!		
14 Close Meeting	14:30		
15 Next Meeting	04/26/2018		

We should all remind ourselves that no employee should start work under unsafe conditions, no supervisor should tolerate unsafe behaviour, and all employees should speak up if they have doubts regarding safe working conditions. Under no circumstances will any deviation from essential safety rules be tolerated.



Paul Gudnason, Certified Worker Co-Chair



Kevin O'Connor, Certified Management Co-Chair

Scheduled Inspections				
#	Month	Location	Responsible	Date
	January	Milton, Georgetown, Kitchener	Matt Riordan	Feb 22/18
1	February	Lincolntonville, Bradford, MSY	Paul Gudnason	Feb 22/18
5	March	Richmond Hill, Bradford	Matt Riordan	
7	March	Don Yard, BNY	Kris Mintz	Mar 22/18
6	April	Willowbrook yard	Lee Mackey	
	April	Lewis Rd., Hamilton	Paul Gudnason	
8	May	Oshawa, Henry Street (if applicable).	Al Ghazal	
	May	Obico yard	Lee Mackey	
9	June	Kitchener (King St.)	Matt Riordan	

10	June	<i>Kitchener (Shirley St.)</i>	Matt Riordan	
11	July	<i>Georgetown, Milton</i>	Paul Gudnason	
12	August	<i>Hamilton</i>	Lee Mackey	
13	September	<i>Milton</i>	Matt Riordan	
14	September	<i>Mimico South Yard</i>	Kris Mintz	
15	October	<i>Bathurst North Yard</i>	Kris Mintz	
16	October	<i>Allandale Yard</i>	Paul Gudnason	
17	November	<i>Bradford</i>	Paul Gudnason	
18	December	<i>Henry St.</i>	Al Ghazal	