

# JOINT HEALTH & SAFETY COMMITTEE MEETING MINUTES



**Chair:** Paul Gudnason & Kevin O'Connor      **Purpose:** JHSC Meeting, Bombardier Transportation GO Transit Operations

**Minutes:**

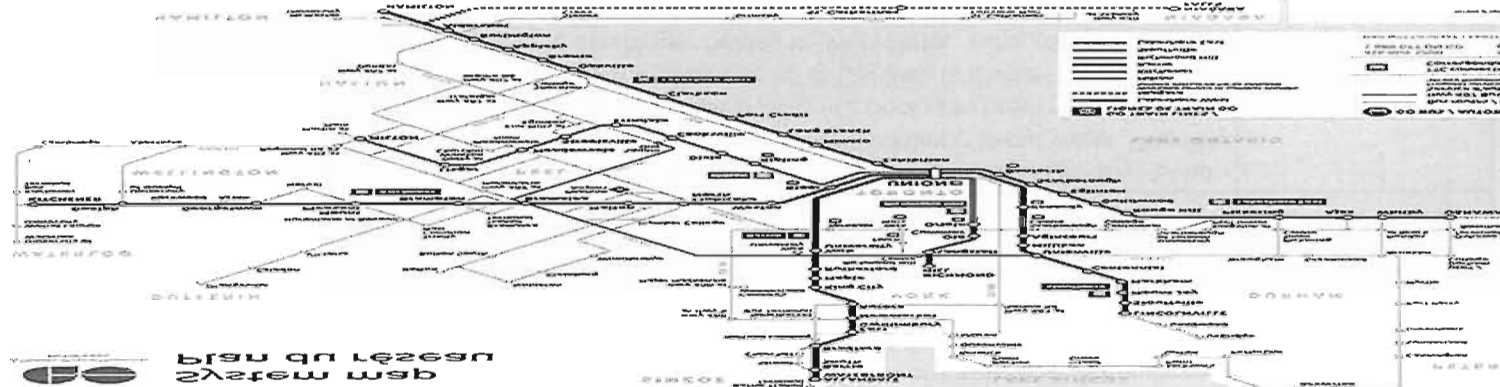
**Date:** 26-Jul-18      **Reference:** Occ. Health and Safety Act, Collective Agreement, JHSC Terms c

**Time:** 13:00

**Location:** 91 Judson St - Training Boardroom

**Attendees:**

<b>Members</b>	<b>Guests</b>	<b>GROUND RULES</b>
Lee Mackey	Brett Crashley	• Read the minutes
Kris Mintz	Dan MacDonnell	• Accomplish your ta
Reena Ghai	Ken Kovacs	• Prepare your issue
Greg Snow	Chris Kane	meeting
Michael Saliba	Tracy Harris	

#	Point	Outcomes/Actions/Decision/Comments	Responsible
	Location	91 Judson St - PM 4	JHSC
1	Open Meeting	Yes	JHSC
2	Acceptance of	accepted minutes from previous meeting	JHSC
18	Body Count	9	Chris Kane
4	911 call	Yes	Kevin O'Connor
5	CPR/AED	Yes	Lee Mackey
6	Territory		
7	Outstanding Items		

Add territory	N/A	<b>Committee</b>
Incidents/Accidents/ CRV Discussion	No injuries since last meeting. July 16 R104.2 at Mimico East non-CRV.	Committee/R. Ghai/C. Kane
Water Storage - Previous	<p>Initial introduction of issue, January 2013. Jan 29/2015- Ian to look into the vending machine pricing. Shed building is postponed by GO. March 26, 2015- leave the process as is. Crews continue to get water. Possibly get the first taxi bring water to an outpost. Possibly look into larger bottles (12 packs) to prevent waste. On going looking to trailer for Oshawa. June 10, 2015 - Looking into if shed at Oshawa is a water shed pad. Also, e-mail Shawn regarding a small test sample to use bigger bottles to limit waste. June 25, 2015 - Arun to look into why/if maintenance cannot stock trains with water, waiting for response by Al Cociba regarding water delivery to Henry St., Lika to inquire about climate controlled storage via e-mail. July 22 - maintenance shed at Oshawa designated for storage, looking into climate control for room. Oct 1, 2015- request to be submitted re maintenance to store extra water in the cab car. Nov 5 - Look into storage of water in the shed and in the cab car. No individual responsible for the department inside the maintenance shop. STO office is contacted if crew members need water and will be delivered. Dave Gilman will be contacted regarding this issue. Communicated that water is put in the truck prior to start; form to indicate whether or not crew members have "picked up their water"; December - Paul spoke with David Gilman - Shop has no problem implementing, will need GO ok - Can we put water in the Cab Car? Water is stored at 125, where the cab cars are. December 23, 2015 -Ongoing; load trains with water instead of crew centre - Would it be possible to move it to the departure yard (1 case in locomotive, 1 case inside cab car). Apr 21, 2016, shop supervisor Judy Cavanaugh given proposed water stocking of train, 4 on the engine, 1 in the 5A coach and 4 in the cab car. Judy wanted to know which trains would need the water, the committee would like all trains to receive it. Shop to advise on feasibility. June 2, 2016 - Agreement has been reached with the maintenance shop regarding water supply. However, for the time being, crews will still have to stock their trains and grip with water. July 28, 2016 - Don Mitchell to follow up with Judy Cavanaugh, if issue is not resolved, escalate the issue to Maintenance GM. September 1 - Ongoing; October 20 - Ongoing - Intention to develop a procedure to have 2 cases of water placed in the 5A coach and then distributed amongst the crews; November 3 - P. Gudnason has contacted Maintenance (D. Gilman) for a response on putting water on trains. Nov. 28, 2016 - GO Transit authorizes Bombardier to manage water, committee recommends Bombardier stop storing water at 123 Judson St and just stock the trains in the yard directly. Company has not responded.</p>	

20130101-54 - Water Storage	Ongoing . Feb 17 2017 - Don Mitchell and Paul Gudnason to meet to discuss requirements for water procurement on March 23, 2017; March 23 - Meeting postponed, and will be occurring on March 27. Paul G provided statistics regarding water procurement. May 11 2017 - Calculated that 10 cases are needed for every consist. The East facility will be able to hose water and be a drop off point.; June 8 - Vans used occasionally to bring water to outposts. The water currently provided isnt monitored as some employees take water and some do not. Maintenance can request that their technicians in carrying water to outposts, and put them in the engines when they go to outposts to service them. July 6 - Rob D and Graham B to develop action plan in conjunction with Maintenance. Outposts could supply water, as well as Don yard and BNY. It has been determined that more water will be required to refill trains. There is a focus on weekend Barrie trains as they regularly run out of water. However, there is no progress at this time on adding more cases of water at WB, which is the current refill location. August 15 - Rob Doan continue to look into solution with MOE; September 26 - Rob Doan continue to work with maintenance on improvements of water delivery and storage on the trains. Improvements have been noted by the crew members. October 24 - Aim is to replenish at outposts and Mimico Stn. Don yard is hard to get to because of the equipment. Suggested that the water be placed under the 3rd seat in the cab car and 2 cases in the 5A coach. Adam Frenza to explore at maintenance shop. No update from Adam Frenza. Feb 22/18: Don Mitchell said that the current system of water delivery is not going to work, need to change it. Doan and Blackwell to advise committee on solution. March 22/18: Don Mitchell has escalated issue to Rob Fuller, Metrolinx director, to authorize more water be stored on the trains. Apr 26, 2018: GO to allow water at outposts (layovers as well), Bombardier to deliver water. Rob Doan to advise transportation. May 24: deliver to outposts. July 26 D. Mitchell has taken issue to MX for resolution. Can shop put cases inside Crew Centre rather than just drop off on sidewalk - K. O'Connor.	Don M/Paul G
8	<b>Procedure/Protocol/Forms Review</b>	
9	Risk Assessments: RA for GSR's to have keys for operating cab in DMU to use in case of emergency. RA for Equipment and Express Trains Job Briefing.	R. Ghai / C. Kane
12	<b>Monitoring</b>	

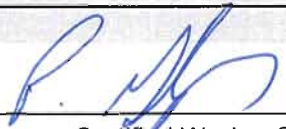
JHSC Inspection	Feb 22/18: Allandale yard - South end of track 3, there is a hole in the ground. Lincolnville - issue with notices, need a printer. Snow on N. side of track 1 not March 22/18: Need GO to provide update on Allandale hole. Lincolnville printer issue escalated by G. Snow to Ricoh, likely replacement. Missing 3 whistle posts on the uxbridge sub, Kennedy Rd. S, Finch and McNicholl. Crew centre: soap is provided now. Apr 26, 2018: Crew centre, rooms were very clean compared to the beginning of April, less waste and sheets. Could bring in more bins for sheets. Several litres of urine found in trailer 3, do we need better bathroom facilities in parking lot. Lewis Rd. yard on track 1, 10 car marker was down. May 24: Kitchener - switches at Shirley ok. Washrooms at Shirley need cleaning. Fire extinguishers not inspected. July 5, 2018 - Don Yard and Crew Centre. Inspection report to be submitted after inspection. Bradford July 26 - 3 fire extinguishers not tagged. No first aid kit and eyewash station. Richmond Hill - yard ok. No issue in building. Homeless person sleeping in women's washroom. At west end of yard from the derails, barb wire has been pushed aside. Reported to GTCC.	Committee
20150204 - 34 - 5A doors	July 6 - 2 accessibility coaches have been modified, monitor until complete. August 15 - Kevin O'Driscoll to follow up; September 26 - Work in Progress. Nov 22, 2017: Only new 5A coaches have been modified, update requested from GO. Feb 22/18: Need update from GO. Mar 22/18: No update to date, need email follow up. Apr 26, 2018: Paul Cowley to advise update on mod. May 24: no update. July 5: no update. July 26: mod to begin in mid Aug. There will be a decal on cars that have been modified.	Paul Cowley W/GO Transit
20150605-29 - Cab Car Seating	Cab car seating in 254 and higher, only 2 seats available. Looking into where the trainee is supposed to sit. July 22, 2015 - Risk Assessment for Cab Car scheduled for August. Oct 1- no update.  Lika to share the cab car RA w the committee Nov 5 - August 21 RA provided to the JHSC; they are review it and provide concerns to Lika and Aaron; December 3, 2015 - No 3rd seat for a supervisor/trainer to sit on; speak with GO regarding modifications. April 2016, GO to conduct study of design of additional seating in 2 seat cab cars, to advise committee on the possibility. June 2, 2016 - Ongoing. July 28, 2016 - no response from GO, waiting for feedback, ongoing; Sept 1 - 75% in service, will continue to monitor. Oct 20 - Ongoing. November 3 - May not be possible due to space constraints, but alternatives will be looked at. Nov. 28, 2016 - GO acknowledges that seating is inadequate, but there does not appear to be a way to modify 300 series cabs to install a third seat. JHSC would like to investigate whether a cushion could be installed in the closet. Feb 17, 2017 - Meeting set up with GO Transit, JHSC Members to review the possibilities on Feb 28, 2017.; March 23 - Modification proposal presented by Aaron W to the JHSC - Shift back storage cabinet, removes support bar, and remove a portion of support wall. Write up proposal sent to JHSC members. May 11, 2017 - Ongoing - Monitor until complete. June 8, 2017 - Monitor until closed. Nov 22, 2017: no update, need to get information on the status of this equipment modification. Feb 22/18: Kevin O'Driscoll update that new models will come with seat. Mod of existing fleet being costed out. Mar 22/18: Don Mitchell to move item to the PEG meeting, will follow up by email with Metrolinx. Apr 26, 2018: Lindsay Veit to advise of costing out the install. May 24: no update. July 26: new cab cars will have mod. They will arrive in Dec. When these arrive they will mod the existing fleet.	Lindsay Veit w\ GO Transit

20160728-17 - Aldershot Station	<p>July 28, 2016 - Track 3 at Aldershot, pictures provided to Aaron, to be passed onto GO. Height issue at mini ramp, bridge is not secure. Ongoing. Sept 1 - Ongoing; Oct 20 - Issue sent to GO Transit - Included Agincourt Station (Kevin O'Driscoll). Nov. 28, 2016 - GO to assign Melanie Morris to address 3 stations with platform height issues: Aldershot, Oakville and Agincourt. West harbour also has serious grade embankment at engine, difficult to climb up. Feb 17, 2017 - Communication with GO Transit regarding progress; March 23 - GO Requesting further information regarding problems. Kris M to provide further information and with pictures. May 11, 2017 - CSA department to confirm that issue has been resolved. June 8, 2017 - Information has been passed to GO Transit, and PM has been assigned to job. Will monitor until resolved/closed. July 6 - Aaron W to survey ramps throughout network and provide report to GO Transit. No update from GO Transit regarding Aldershot Station. August 15, 2017 - Issue has been forwarded to Station Stops West to determine solution; September 26 - Work in Progress. Nov. 22, 2017: Committee inspected the track, problem still exists, ramp is definitely not secure. Need to escalate issue. Feb 22/18: Each station ramp is being measured and adjustments to road bed made, will be a recurring inspection. List to be provided of stations where ramp height adjustment needed. Mar 22/18: No update from GO, will follow up by email. Apr 26, 2018: inclines to be addressed at: Agincourt, Mt. Joy, Langstaff, GT, W. harbour, Ald. T3, Oakville T3/T4, Union T13, Scarborough. Road bed expected to be raised at listed stations. May 24: stations with issues are on DON so awareness of issues. Agincourt has been raised. Bramalea track 3 needs to be raised. July 26: Scarborough fixed, Oakville scheduled for August, Aldershot to be done this year, West Harbour to be done this year, Mount Joy, Centennial, Markham all done, Langstaff to be done this year, Georgetown no.</p>	Kevin O'Driscoll/GO Transit
20170605-10 - Ergonomist	<p>Contact various companies for an ergonomist to review job procedures and work areas. July 6 - Medisys contacted regarding Ergonomist at the time being. Full wellness package not beneficial to crew base. August 15, 2017 - Waiting for Medisys to send proposal for ergonomist - review UPE CTO seat. September 26 - Ergonomist to conduct assessment on all roles in October. October 24 - Ongoing. Nov 22, 2017: physical demands analyses have been updated for CTO and CSA on GO trains, need to address PDAs for UPE service, especially the seating on UPE trains. Mar 22/18: No progress on getting an ergonomist for UPE seating, need to follow up by email. Apr 26. 2018: A. Wong had some info regarding crew seating, to be discussed next meeting. May 24: no update. July 5: no update. July 26: Lloyd MacEcheam Manager UP fleet said seats came with units and we can't change.</p>	C. Kane
20170605-10 - Vigilance Box	<p>Look into removing policy of the vigilance box if we do not use. July 6 - Need to remove reference to it in GO manual. September 26 - Ongoing due to regulations and change needed to the GO Manual. October 24 - Regulation change needed as it was designed for single operator model. (Milton). GO Transit will advance to determine. Nov 22, 2017: Ask regulatory affairs to consider options, can the reference be removed from the GO manual? Mar 22/18: need to inform GO that we cannot comply with procedure, ask them for direction to proceed. Apr 26, 2018: GO starting risk assessment on removal of vigilance box reference in the GO manual. May 24: no update. July 5: RA completed by GO. To be reviewed. July 26: GO to finalize and then remove from GOM.</p>	Kevin O'Driscoll/GO Transit

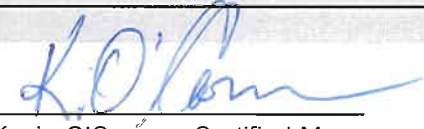
20170605-11 - Crew Center/Equipment Maintenance	Communication to employees to keep vans clean, and to clean up after themselves when at the crew center. Reports of sheets left in trailer. Use as a topic for footboard meeting. July 6 - Footboard meeting to occur in September with topics including hygiene and safe operation of Vans as some crews have been reported to be speeding and leaving garbage behind. As well, crew cleanliness in the crew center a concern, focus on STOP, REPORT, RESOLVE, and the requirement to report injuries as soon as practicable. September 26 - Need to settle on date for footboard meeting. October 24 - Set for November 1. Nov 22, 2017: Meeting was completed, the committee met with 40 employees in the afternoon. Don Mitchell asked the committee how to best keep the vans and workplace clean, Paul Gudnason suggested the company better follow up on the vehicle inspection forms. Apr 26, 2018: GO to provide mold inspection results from REA. May 24: no update. July 5: request report from Rob Doan. July 26: Paul has report.	Kevin O'Driscoll/GO Transit
20171122-04 - Flashlights	Employees would like flashlights to be issued, many do not have a company issued light. Mar 22/18: No update, Chris Kane to follow up. Apr 26, 2018: to be continued. May 24: Reena has requested quote for headlights for Obico. Will get quote for flashlights. July 5: Headlamps arriving next week. Reena getting sample and quote from Fastenal. July 26: Reena has samples. To evaluate.	Reena Ghai
20180322-01 - Milton lighting	Lighting issue in the yard. It has been reported to the GTCC, need to inspect during dark hours to determine the full problem. Apr 26, 2018: Warranty work to be addressed. May 24: no update. July 5: no update. July 26: Contractor (Laurin Group) is aware and will fix.	K. O'Driscoll
<b>10 New business</b>		
20180426 - 02 Mold	Apr 26, 2018: Ministry of Labour visited WB, to investigate for mold. Committee requests to see final report from REA, industrial hygiene contractor. Next, engines are to be investigated for mold as well, committee would like to also examine engines for fecal matter from dirty toilets during the same audit. May 24: no update. July 5: mold found in 1 room in trailer. Window being left open to charge electric car allowing rain to enter room. Mold cleaned up. Industrial Hygienist to come back and ensure clean up effective. Engines are next to be investigated for mold. July 26: testing to be done July 29, 30, 31 on T905.	R. Doan
20180524-01	Sound dampening foam on engine dashboards - being reinstalled. July 5: crews to report any issues with foam.	K. O'Connor
20180705-01	Accessibility ramp with broken strap - yellow ramps. Issue referred to Maintenance to ensure strap that is broken is replaced. Strap might be under warranty.	Reena Ghai
20180705-02	Obico move- stemwinder brake on flat cars are unsafe.	Reena Ghai
20180705-03	Contact crew office to book JHSC members off so can attend the JHSC meeting.	Chris Kane

	20180705-04	Suggestion to add heat reflector to windows to assist AC in cooling locomotive cab.	Kevin O'Connor
	20180726-01	Complaint made to MOL re: reflective vests and wearing a backpack. JHSC to recommend reflective tape.	Reena Ghai
	20180726-02	Boot truck in October	Reena Ghai
		Working safely can be the difference between life and death. Your life is worth it!	
14	Close Meeting	14:55	
15	Next Meeting	23-Aug-18	

**We should all remind ourselves that no employee should start work under unsafe conditions, no supervisor should tolerate unsafe behaviour, and all employees should speak up if they have doubts regarding safe working conditions. Under no circumstances will any deviation from essential safety rules be tolerated.**



Paul Gudnason, Certified Worker Co-Chair



Kevin O'Connor, Certified Management C

<b>Scheduled Inspections</b>			
#	Month	Location	Responsible
	January	Milton, Georgetown, Kitchener	Matt Riordan
1	February	Lincolville, Bradford, MSY	Paul Gudnason
5	March	Richmond Hill, Bradford	Matt Riordan

